



ST. EDMUND GOVERNING BOARD MEETING

November 18, 2021 – 7:00 PM – ZOOM Meeting

MEETING MINUTES

Attendance: Melissa Ann Hunter (Principal), Rob Costain (Interim Chair), Vince Chiarelli (Secretary), Kayla Moore, Pina Fulginiti, Josée Veilleux, Nathalie Duhamel, Emma Hampton, Lynn Hamilton (Daycare), Zoe Valdez, Greg Carlson, Steve Bucci, Stephanie Myers, Pamela Lee, Georgina Laudi, Josée L'archiveque, Mylène Gosselin, Nora Salvaggio*, Karina Turner* (*=arrived mid-meeting)

Meeting Start Time = 7:05 PM

- 1) Call to Order & Welcome – **Interim Chair Rob Costain (Kim Hogan unavailable)**
- 2) Adoption of the Agenda for November 18, 2021 (**2021-11-18 – GB Agenda**)
 - a. Addendum 1: New Business - Emergency Preparedness Binder
 - b. Addendum 2: New Business - St-Edmund Volunteer Responsibilities and Expectations
 - c. Addendum 3: New Business - Bathrooms in School
- 3) Adoption of the Minutes of September 30, 2021, (**2021-09-30 – GB Minutes**) AND October 27, 2021, (**2021-10-27 – GB Minutes**) - **DIFFERED**
- 4) Business Arising from the Minutes – n/a
- 5) LBPSB Consultations
 - a. Policy on Student Representation at LBPSB - *Deadline: Nov 30, 2021 (see attachment)*
- 6) Reports:
 - a. Administrator Report – **provided by M. Hunter (see attached)**
 - i. COVID Report – **Report given by M. Hunter**
 - b. Commissioner – N/A
 - c. Parents' Committee – N/A
 - d. SNAC – N. Salvaggio – presented report; concern regarding learning for special needs students
 - e. Daycare – **Report provided by L. Hamilton:** Nothing new to report
 - f. Teachers –
 - i. P. Fulginiti: Cycle 2&3 Play; Grad Shirts; Joun Rennie trip – Play for St-Edmund students only (COVID-19 protocols)
 - g. PPO / Home & School – N/A
- 7) New Business
 - a. Field Trips - for Approval
 - i. Ella Enchanted (Play) – December 7th

- ii. Professor Dino – April 18, 22, 29
- iii. Holiday Breakfast – December 21
- iv. Holiday Lunch – December 16

1 = Greg Carlson; 2 = Pamela Lee – *All in favour = APPROVED*

- b. Fundraisers - for Approval
 - i. Dress Down Day (FYI)
- c. Culture in Schools Grant – for Approval – ***DIFFERED***
- d. Emergency Preparedness Plan – Binder

1 = Pina Fulginitti; 2 = Josée Veilleux – *All in favour = APPROVED*

- e. Volunteer Responsibilities and Expectations - **FYI**
- f. Bathrooms: Concerns voiced regarding bathroom maintenance and cleanliness

- 8) Questions from the Public – N/A
- 9) Other business of the Governing Board – N/A
- 10) Next GB Meeting – **December 15 @ 7pm** (via ZOOM)
- 11) Adjournment

1 = Nathalie Duhamel; 2 = Lynn Hamilton – *All in favour = APPROVED*

Meeting End Time = 8:19 PM



Administrator's Report

Nov. 18, 2021

Welcome. A lot has taken place since our last meeting.

Here are some of the highlights:

Thank you to the Halloween Committee who did a great job running activities for the kids on Friday. It was so much fun. Congratulations to all of us for surviving this year's Halloween Hangover. We did it!

I would also like to thank all our teachers for the activities, field trips, clubs, extra curriculars, culture in school applications, projects, and many extras that I know are happening behind the scenes.

November is a challenging month. We are working as a team to support our students and each other as we head into the home stretch before the holidays. We have also asked that parents prepare for the colder temperatures and dress children appropriately.

The interim reports were distributed to students today. Parent teacher interviews are scheduled for the 25th and 26th of November.

Lights installed in back of school. Hopefully it is brighter in the evening for staff in the parking lot.

The school held a Remembrance Day assembly last week. It was a virtual hybrid assembly and it was quite nice for the school to do something as one for an important cause.

We are working behind the scenes on literacy support, francisation, a homework program, and the emergency preparedness binder, which I hope to get approval for later on in the meeting.

The grade 2 & 3 students will be starting the structured literacy or rattrapage program shortly. Parents will be informed when the program is ready to launch.

I received the November Revised budget last week. I am not ready to present it to GB. I will present at the next meeting.

In other news, the long awaited CO2 monitors are being installed in schools. The crew started yesterday at St. Edmund. Each classroom should have a monitor shortly.

There have been many questions about the rules for students who travel out of the country over the holidays. As of now, the LBPSB is following the current federal government restrictions for unvaccinated students under 11 who are not vaccinated. Those students are unable to go to school for 14 days following their return to the country.

Other than that, things are going well. Restrictions are lifting and word on the street is vaccinations will be approved for 5-11 years olds soon. Information regarding vaccinations will be shared as soon plans have been solidified.

Finally, there are a lot of initiatives that St. Edmund is supporting right now. We are doing the Shoebox Project, Holiday baskets for LBPSB families in need, and there are two Home and School Fundraisers that we are trying to promote - BoSapin and the Coupon Booklet.

The Grade 6 Grad Committee recently launched the Grad Raffle fundraiser so there are lots of worthwhile causes going on. I suspect between now and the holidays, there will be another dress down day as well.

We are looking forward to the many fun events ahead of us.

Respectfully submitted,

M. Hunter