

**ST. EDMUND SCHOOL
GOVERNING BOARD MEETING
MINUTES**



May 24, 2018

Board Members 2017-18:

Chris Brault, Steve Bucci, Patricia Carroll, Louise Cavaliere, Rob Costain, Nathalie Duhamel, Kim Hogan, Paul Kininmonth, Yves Lapointe, Lori Legault, Joanne Malowany, Crystal Ouellette, Marie-Josée Ricard, Guylaine St-Georges, Lyane Trepanier, Josee Veilleux, Britta Weise.

Adriana Galli (Alternate)

Absent: Chris Brault, Mari-Josée Ricard, Paul Kininmonth, Guylaine St-Georges

The Undersigned, Secretary of the Governing Board of St. Edmund Elementary school, hereby certifies that:

- a) This meeting of the Governing Board of St Edmund Elementary School was held at the school building, located at 115 Beaconsfield Blvd, Beaconsfield, Quebec.
- b) The following person was invited to the meeting, but was unable to attend:
 - a. Eric Bender, Commissioner, Lester B. Pearson School Board
- c) The governing Board conducted the following discussions, considered the following resolutions, and directed that the Secretary cause the discussions and resolutions to be recorded, and these minutes inserted into the Minute book of the Governing Board.

INTRA MEETING RESOLUTIONS

For the record, the details of all intra meeting resolutions adopted via email before the last meeting; have been outlined in the agenda for this meeting. Attached to these minutes.

MEETING CALLED TO ORDER

Kim called the meeting to order - Quorum attained.

ADOPTION OF THE AGENDA

As the next order of business, the board discussed the agenda for the meeting.

Motion to approve made by Rob; seconded by Britta. Motion Carried.
The agenda was accepted. Attached to these minutes as Attachment A.

ADOPTION OF THE MINUTES OF THE LAST BOARD MEETING

Minutes of the last board meeting for March 2018, were discussed.

Motion to adopt the February minutes by Rob; seconded by Lyane. Motion Carried.

The Minutes for March 2018 meetings were adopted, and these minutes will be inserted into the Minute book of the Governing Board.

REPORTS

- Administrator Report - added to these minutes as Attachment B.

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- Home and School / PPO -
 - Last meeting for School year was May 22.
 - Treasurer report handed out and discussed. Some funds still to be allocated but budget is in order.
 - Volunteers for next year's executive committee have been chosen, but not yet appointed.
 - Discussed changes to calendar of events. Some re-organizing to reduce overlap of activities. More volunteers need to head up events - push that idea for next year.
 - Planning for Ed Stock almost complete. Posters and t-shirts design decided. Working out a few more small details, but all in order.
- Grad committee - all in order.
- Commissioner Report -
 - Eric unable to attend but he forwarded the minutes of the last school Board meeting and they have been added herein as attachment C.
- Regional Parents Committee -
 - Minutes of the last meeting added to these minutes as Attachment D.
- Daycare -
 - Proposed budget for 2018-19. Louise went through all details of the proposed budget; and forecasted numbers were presented and discussed. Added to these minutes as Attachment E.

Motion to adopt the proposed daycare budget by Lori; seconded by Steve. Motion Carried.
The proposed Daycare Budget for 2018-19 was adopted.

- Written changes to Daycare policies are being drafted in new handbook. Details to follow.

Correspondence

None at this time

Business Arising

Proposed School Calendar 2018-19 presented.

New Business

A) Sexuality Education -

- Program to be implemented according to Provincial guidelines.
- A sub-committee will be formed to determine details of implementation.
- L.B. Pearson school board training will also be implemented.
- Details on plan to follow.

B) Rental of school facilities for next school year. Ball Hockey and volleyball - same renters as prior years.

Motion to adopt the facilities rental by Yves; seconded by Rob. Motion Carried.

The Rental of facilities for next year was adopted.

C) Field Trips -

- Parc de la Nature Belle Riviere; Date: June 8, 9:00 am – 2:15 pm; Location: Ste. Eustache; Cost: \$15.00

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- Farm at Cap St. Jacques; Date: Thursday, June 14, 9: 30 am– 2:00pm; Location: Cap St Jacques (183 chemin du cap Saint Jaques); To visit Ferme écologique du parc nature Cap Saint Jacques, 3 classes from 3 different schools, 3 age groups.

Motion to approve field trips by Lyane; seconded by Britta. Motion Carried.
The field trips were approved.

Varia

- Proposed Date for the Next Governing Board meetings; which will be the last for the school year:
June 18

Closure

There being no further business to come before the Board, adjournment of the meeting was proposed by Britta and seconded by Lyane. The meeting was adjourned.

Yves Lapointe, Secretary

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Attachment A - Agenda

1. Call to order
2. Adoption of the Agenda
3. Adoption of the minutes: March 2018
4. Reports:
 - a) Administrator
 - b) Home & School
 - c) Grad Committee
 - d) Commissioner
 - e) Regional Parents
 - f) Daycare
5. Correspondence
6. Business Arising
 - a. School calendar 2018-2019
 - b. Email votes:
 - i. **VERNISSAGE:** K, 1, 2.
Date: May 10, 4:30 – 6:00 pm.
Location: School
Cost: \$5 per adult
 - ii. **POOL DAY:** 3, 4, 5
Date: June 18
Location: Beacon Hill Pool, 10:00 am – 2:25pm
Cost: \$7 (entrance to pool and snack)
Transportation: Walking with parent volunteers
 - ii. **RIVERDALE HIGH SCHOOL:**Mme Cote's class.
Date: May 16
Location: Riverdale High School, 9:00- 11:00 am
Cost: \$5 per student (for bus), school will absorb the difference.
Transportation: School bus
 - iii. **GUEPE:Beccs at Plumes**
Grade: 1 and 2
Date: May 8
Location: School
Cost: \$8.50
 - iv. **POINTE-CLAIRE VILLAGE: What is in my community — Grade 1**
Date: May 25, 10:30 am – 1:00 pm
Location: Lakeside Swimming Club Pool
Cost: \$6.00
Transportation: School Bus
 - v. **POOL DAY — Grades 1 and 2**
Date: June 20
Location: Lakeside Swimming Club Pool
Cost: \$10.00
Transportation: School Bus

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- vi. **POOL DAY — Grade 6**
Date: June 21
Location: Beacon Hill Pool
Cost: \$0.00
Transportation: Students will walk to the pool
- vii. **Adopting an endangered species — Mme Sophie's Grade 4 class**
Date: on-going
Cost: suggested donation of 3\$ per student for completing chores around the house.
- viii. Support Humboldt Broncos via Fund Me webpage

7. New Business:

- a) Sexuality Education
- b) Rental of school facilities
 - i. Ball hockey
 - ii. Volleyball
- c) Field trips
 - i. Parc de la Nature Belle Riviere
Date: June 8, 9:00 am – 2:15 pm
Location: Ste. Eustache
Cost: \$15.00
 - ii. Farm at Cap St. Jacques
Date: Thursday, June 14, 9: 30 am– 2:00pm
Location: Cap St Jacques (183 chemin du cap Saint Jaques)
To visit Fermeécologique du parc nature Cap Saint Jacques, 3 classes from 3 different schools, 3 age groups.
- d) Fundraisers
- e) Consultations: none.

8. Varia

9. Questions from the Public

10. Closure

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Attachment B

Administration Report

Looking back:

- Environment project took place over the month of April. It was great to see the projects that the students came up with. Thank you to all the parents that took the time to complete the survey to help us plan moving forward.
- We had a dress down fundraiser for Mme Veilleux's class. The students from that class earned the donated amount by cleaning the school yard. Proceeds collected were used to adopt a beluga whale. This project also inspired Mme Sophie's class to do something similar.
- City of Beaconsfield is running 2 campaigns in the spring: safe driving and active mobility. Details were shared in a newsletter.
- Pearson Family Fun Run took place on May 6. It was great to see some St. Edmund families present.
- Vernissage for K, Cycle 1 took place on May 17. It was a wonderful event with beautiful artwork, pianists and group art projects.
- The Enrichment entrance exam for grade 5 students took place on May 11. Students should learn about their results during the last week of school.
- Volunteer tea took place on Beth's birthday! It was great to see the staff celebrate the wonderful contributions of the community. We appreciate everything that you do.
- Denim day took place last week.
- Vaccinations grade 4 also took place last week.
- Mme Mylene and Mme Johanne have returned to their classrooms.
- Bathroom renovation.
- Healthy living for May was skipping. Stay tuned for the new activity for June.

Looking forward:

- Governing Board meeting on Thursday
- Duathlon is taking place on June 1
- School year is almost over... and we are busy planning for next year.
- Shortened day on June 22

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Attachment C

Commissioner's Report

St. Edmund Elementary School Governing Board – May 24th, 2018

School Fees

At a Special Meeting of Council held on May 15th, Council adopted a resolution approving a confidential agreement entitled “Principaux éléments d’une entente de règlement relative aux frais chargés par les commissions scolaires défenderesses” further to the province-wide ***class action procedure concerning school fees***. It is anticipated that the details of any settlement will be released early in the 2018-2019 school year.

Moreover, the Ministry will issue in early June a Directive to all School Boards identifying what school fees can be charged to, or what school supplies can be requested from, parents for the 2018-2019 school year. As a result, the Director General has requested the Governing Boards of all schools to schedule a ***meeting between June 13 and June 22*** in order to either 1) approve lists of fees/supplies for the 2018-2019 school year or 2) review and approve revised lists of fees/supplies for the 2018-2019 school year which will comply with the Ministry Directive.

Administrative Appointments

On the recommendation of the Director General, at its April meeting Council undertook a series of school-level ***Administrative Appointments*** for the 2018-2019 school year. Among the changes in this area, Benjamin Matlin, currently a Vice-Principal at LCCHS, will become the new Principal at Christmas Park Elementary, replacing Bernadette Reichert who has announced her retirement. In addition, Kathleen O'Reilly, currently the Principal at Lakeside Academy, will take over the reins as Principal at Macdonald High, replacing Jad Deegan who will become the new Centre Director at WICC. The full complement of administrative appointments has been posted on the board website. In addition, Kurt Binnie, who is currently the Director of Information Technology at OISE (University of Toronto), will be replacing the LBPSB's longtime Director of Information and Technology, François Dupuis, who is retiring. Mr. Binnie's new title will be ***Director of Innovation and Technology***. Also, Stephanie Stever was appointed as ***Coordinator of Student Services*** after filling the position on an interim basis for some time.

Finally, Council was informed in early May that ***Director Of Educational Services Steven Colpitts*** has accepted a new position as Sous-ministre adjoint for the Direction des services aux anglophones, aux Autochtones et à la diversité culturelle at the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) effective May 28, 2018. While this is a strong recognition of the excellent work undertaken on behalf of the LBPSB by Steven Colpitts, it also means that Council will be undertaking additional administrative appointments in the near future.

New Legislation

The Minister of Education, Sébastien Proulx, has recently introduced two new bills in the National Assembly: Bill 185 is an act to ***defer the next general school board elections*** from November 2018 to November 2020 and to allow the Government to provide for the use of a remote voting method (eg. the Internet) while Bill 183 is an act to strengthen the role of the ***Student Ombudsman*** to improve the handling of complaints filed by a student or his/her parents with regard to the services a school board

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provides to them. The bills will need to be adopted prior to the end of the current session of the National Assembly in June or they will not become law due to the Quebec provincial elections in October.

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Highlights of the March and April Meetings of the Council of Commissioners

As was reported earlier, Council approved the awarding of the construction *contract for the replacement of roof basin and caulking at St. Edmund* Elementary School to the lowest compliant bidder, Couvreur Verdun Inc., in the amount of \$433,165.00 (before tax) with all work to be completed this summer.

In accordance with the Education Act which provides that “the School Board shall prepare an annual report containing a statement of its activities during the school year, and transmit a copy of the report to the Minister of Education”, approval was given to the **2016-2017 Lester B. Pearson School Board Annual Report**. It includes the first official reporting of results further to the 2015-2020 Strategic Plan, the board’s Financial Statements and the reports of both the Student Ombudsman and the Ethics Officer. A copy is posted on the board website at

http://www.lbpsb.qc.ca/content/Annual_Report/Annual_Report_2016_2017.pdf

As new amendments to the Education Act now require the School Board to convert its Strategic Plan into a Commitment-to-Success Plan (C-to-S Plan) by June 1, 2018, Council resolved that the draft Lester B. Pearson School Board **Commitment-to-Success Plan 2018-2022** be distributed for *consultation* so that the final draft of the Lester B. Pearson School Board Commitment-to-Success Plan 2018-2022 can be adopted at the regular meeting of the Council of Commissioners of May 28th. The good news is that minimal change will be required to convert our current Strat Plan to the required C-to-S Plan.

Council adopted the **2018-2019 Student Transportation Organizational Plan** as recommended by the Transportation Advisory Committee with very few changes from 2017-2018. In addition, TAC reported that full implementation boardwide should commence in the Fall 2018 for the **Bus Planner - Where's My Bus?** application.

Council resolved that the draft **LBPSB Vision and Values Statement** be distributed for *consultation* during the week of April 30, with responses to be returned to the Secretariat no later than June 20 for consideration such that the final version can be adopted at the regular meeting of the Council of Commissioners of June 26.

As recommended by Programs and Services Committee, and following a comprehensive consultation, Council approved the revised **Evaluation of Student Learning Policy** to become effective immediately.

To begin to replace its aging **fleet of trucks**, Council awarded a contract for the purchase of nine (9) new Ford Transit service trucks to the lowest compliant bidder, West Island Ford.

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Attachment D

Regional Parent Committee Minutes

**PARENTS' COMMITTEE MEETING
THURSDAY, April 12, 2018
7:00 P.M., BOARDROOM
1925 BROOKDALE AVENUE**



AGENDA

1. Call to Order
2. Word from the Chair
3. Approval of the Agenda
4. Approval of the Minutes
5. Correspondence
6. Business Arising
 - 6.1. LBPSB Bus Strike Update
 - 6.2. Budget Update
 - 6.3. E-Vote Ratification– Budget Consultation (2018-2019)
 - 6.4. E-Vote Ratification– Extra-Curricular Activities and Field Trips Policy
7. Questions from the Public
8. New Business
 - 8.1. QESBA FocusGroup
 - 8.2. Extendingthereach of the PC MSR
 - 8.3. NEW CONSULTATION – LBPSB Three-year Plan of Allocation and Destination of Immovables 2018-2021
 - 8.4. NEW CONSULTATION – LBPSB Commitment-to-Success Plan 2018-2022
 - 8.5. End of the Year Dinner
 - 8.6. 2018 – 2019 AGA Kit Ad Hoc Subcommittee
9. Parent Reports
 - 9.1. Standing Subcommittees
 - 9.1.1. Elementary East Subcommittee
 - 9.1.2. Elementary West Subcommittee
 - 9.1.3. High School
 - 9.1.4. Communications
 - 9.2. Ad Hoc Subcommittees
 - 9.2.1. Student Success Plan
 - 9.2.2. Anti-bullying/Anti-Violence
 - 9.2.3. 20th Anniversary
 - 9.2.4. School Board Elections
 - 9.3. Commissioners Representing Parents
 - 9.3.1. Report
 - 9.3.2. CRP Q & A
 - 9.4. SNAC
10. External Committees and Other Reports
 - 10.1. Intercultural Advisory Committee
 - 10.2. Long-Term Planning (submitted by CRPC J. Doan)
 - 10.3. Administration
 - 10.4. Council of Commissioners
11. Further Questions from the Public
12. Varia
13. Adjournment

**PARENTS' COMMITTEE MEETING
MINUTES OF THE MEETING - THURSDAY, APRIL 12, 2018
7:00 P.M.**

LBPSB Boardroom, 1925 Brookdale Avenue, Dorval

ATTENDANCE-PARENT REPS AND ALTS: Please see last page for Attendance Record

1. Call to Order
S. Ross called the meeting to order at 7:09 pm. Quorum was established with 29 members out of 48 LBPSB schools and SNAC being represented. S. Ross then proceeded to recite the acknowledgement of Mohawk land.
2. Word from the Chair
S. Ross welcomed all attendees. He welcomed as well T. Rhymes, Assistant Director General of the LBPSB. He mentioned that the PC extends its sympathies to Commissioner J. Arless on his recent loss. He emphasized that a donation can be made to Suicide Montreal. S. Ross acknowledged the recent tragedy in Saskatchewan and noted that the PC's thoughts go out to all those who have been impacted. Some PC members wore team jerseys to this meeting to show their solidarity with those affected.
3. Approval of the Agenda
S. Ross called for a motion to approve the agenda and asked if there were any changes to be made. As no changes were proposed, it was moved by S. Connell that the agenda be approved. The motion was seconded by J. Ranger and was carried unanimously.
4. Approval of the Minutes
S. Ross called for the approval of the minutes of March 1, 2018.
He asked Reps/Alts to please verify that the attendance records were consistent with the minutes. It was moved by W. Rooney that the minutes be approved. The motion was seconded by P. Kininmonth and was carried unanimously.
5. Correspondence
S. Ross invited members to refer to the correspondence in the meeting kit, which includes:
 - Aggregated correspondence from C. Eustace
 - PEF comedy night (April 20th, 2018 at 8pm at Lakeside Academy)
6. Business Arising
 - 6.1. LBPSB Bus Strike Update
S. Ross invited T. Rhymes to speak to the agenda item
The following was highlighted:
 - Bissonette bus company drivers are in a legal strike position
 - The strike action is in conjunction with the CSN and the Teamsters
 - A strike situation is difficult to manage, especially for parents
 - An inquiry was made as to whether or not QESBA is being lobbied to push for inclusion of school bus services as an essential service; the answer was no
 - It was noted that it is a challenge for bus companies to hire drivers, however if the strike goes through, other carriers will be called upon to take the affected routes
 - Discussions took place regarding the process involved with potentially lobbying various organizations to ask for the inclusion of school bus transport as an essential service; it was emphasized that it could be included as an agenda item for the May PC meeting and from there the CRPCs could present it to Council and it could then go to QESBA, and could also be presented at the EPCA table; J. Ranger made a request to the PC Chair that this item be included in the May PC Agenda
 - 6.2. Budget Update
 - S. Ross invited S. Bhargava to speak to the report
 - S. Bhargava noted that the PC had received an initial allocation of \$5000 for the year. As of April 10, 2018 approximately \$2500 of expenses have been incurred. It is estimated that approximately \$1000 worth of expenses will be incurred by the end of the school year. This leaves a remaining balance of approximately \$1500, which should cover the cost of the end of year dinner in June. It was noted that the amount highlighted in green has been reimbursed by the school board, and the amount highlighted in yellow has not yet been reimbursed.
 - It was pointed out that the reimbursement for the cell phone charges (discussed at a previous PC meeting) is currently being processed. S. Bhargava emphasized that the PC will reimburse those Parent reps who have hired a babysitter in order to be able to attend a PC or a subcommittee meeting and invited members to send their invoice to him.

6.3. E-vote Ratification– Budget Consultation (2018-2019)

S. Ross thanked those members who sent in their e-votes

He emphasized that votes are cast by the collective PC, which are then subsequently ratified at the next PC meeting. Ratification ensures that the results of the vote are legally binding and that the original e-vote and ratification are recorded in the minutes. Ratification is confirmation that the vote took place and acknowledgement of its results, not a repeat vote.

Original vote results are as follows: 35 in favor, none opposed, 14 passive abstentions.

It was moved by S. Ross that the ratification of the e-vote-LBPSB Budget Consultation(2018-2019) be approved. The motion was seconded by N. Drysdale and was carried unanimously.

6.4. E-vote Ratification– Extra-Curricular Activities and Field Trips Policy

S. Ross thanked those members who participated in the response document and forwarded their e-votes.

S. Ross reported that the original e-vote results are as follows: 34 in favor, none opposed, 14 passive abstentions.

It was moved by S. Ross that the ratification of the e-vote– Extra-Curricular Activities and Field Trips Policy be approved. The motion was seconded by R. Schubert and was carried unanimously.

7. Questions from the Public

- A member of the PC inquired as to whether there is a possibility to add lock downs in schools; it was noted that the Facilities & Security Committee looks at the lockdown and fire drill practices and procedures and that they are typically held in all schools toward the beginning of the year; it was emphasized that these practices are important to undertake as they create awareness, however additional stress may be put on students and staff; it was emphasized that the policy mandated that at least one lockdown be scheduled in each school, however it is at the discretion of the school administrator to schedule additional lockdowns; it was mentioned that the board is in the process of changing locking systems in our schools, so that the doors may be locked from the inside, and reference was made to the LBPSB Emergency Preparedness policy which can be found under the Policy tab on the LBPSB website
- A member of the public mentioned that he had sent PC an email regarding topics of discussion for the PC meeting, including Role of the Commissioner and Parent Commissioner (regarding a Parent Commissioner in another school board posting a link to a political party's website), the School fees class action lawsuit whereby the FCPQ responded to the Ministry but EPCA did not
- The idea of providing a \$25/yr. per student enrolled in school during the period mentioned in the lawsuit was noted, and it was reported that school boards were against it; QESBA is currently working on this issue; any compensation amounts will have to come out of school board operation budgets
- It was noted that the government has not yet changed the rules on school fees and it is not yet known where these funds will come from as the schools cannot charge extra fees

8. New Business

8.1. QESBA Focus Group

S. Ross reported that earlier in the day, a QESBA Focus Group had been convened. He mentioned that he was part of the Focus Group as a parent delegate, as QESBA wanted to understand the PC perspective.

Preliminary discussions took place and covered the following topics:

- The need for greater budgeting transparency
- Increased communication between parents and the QESBA, as it was felt that information does not always trickle down to the parent level
- The need to make English resources more accessible (ie. Adequate textbook translations)
- Increased communications between EPCA, QFHSA and QESBA

S. Bhargava reported that he attended the QESBA focus group as a Commissioner delegate and highlighted the following:

- Very few organizations are working for the English population
- QESBA needs to formulate a consistent plan in order to be a more relevant and better represent the school boards
- Bill 101 continues to restrict access to English Education
- Engaging more commissioners from all English school boards is key
- Many organizations and school boards could be working on initiatives together

Comments from PC members included the following:

- Follow up on QESBA mandate and capability is essential
- QESBA is the voice for English school boards and EPCA is the voice of English parents

- QESBA has the ability to structure their organization in the manner that they wish but greater accountability to its stakeholders is crucial

It was emphasized that the QESBA Spring Conference will take place in May at which time recommendations stemming from the focus group results will be presented.

8.2. Extending the reach of the PC MSR

S. Ross reported that a discussion came up as to whether the PC advisory should forward its MSRs to PPOs and Home and Schools in the same way it does with GB chairs (though not via BaseCamp). Some PC members felt that this was a good idea and that it was an opportunity to inform these groups as to what the PC does.

Discussions took place as to how the information from PC currently gets disseminated to parents at individual schools. It was reported that at some schools, the PC MSR or a summary of the MSR is already being forwarded from the PC rep or GB chair, but at some schools it is not, even though the mandate of the parent reps is to report to the parents at our schools. It was noted that if the PC sent the MSR directly, it would need to obtain the email addresses of PPO Chairs and Home and School Presidents. It was mentioned that a Basecamp area could be eventually created for PPOs and Home and Schools, however it could create another layer with trying to manage more email addresses.

It was moved by A. Gross that the PC MSR be disseminated via PC reps or GB Chairs and not directly to PPO Chairs and Home and School Presidents. S. Ross then called for a discussion on the motion.

It was suggested that perhaps that PC can make a formal request for PC reps or GB Chairs to forward the information.

It was moved by A. Gross that the PC make a formal request to the PC reps and GB Chairs that the PC MSR be disseminated to PPOs and Home and Schools; the motion was seconded by L. Podgurny, 11 were in favor, 12 were opposed, 6 abstentions were noted. The motion was defeated.

J. Ranger in turn moved that the MSR be directly disseminated to the PPOs and Home and Schools just as it is currently being sent to the GB Chairs; the motion was seconded by A. Berryman, and was debated. 12 were in favor, 13 were opposed, 4 abstentions were noted. The motion was defeated.

The PC reps and alts in attendance were reminded that disseminating the MSR to all parent committees of their schools falls within the scope of their responsibilities.

8.3. NEW CONSULTATION – LBPSB Three-year Plan of Allocation and Destination of Immovables 2018-2021

S. Ross noted that the school board had recently launched the LBPSB Three-year Plan of Allocation and Destination of Immovables 2018-2021 Consultation. He invited T. Rhymes to speak to this consultation. T. Rhymes explained that the Three-year Plan essentially deals with projections of potential build use. A member of the PC mentioned that it was discussed at their GB meeting that some buildings are far below capacity, an inquiry was made as to what the school board could do to attract more students. T. Rhymes responded that the challenge is that we are going into school board elections soon and any move the school board makes to rationalize the network has to go through a Major School Change which involves an 18-month process. It was mentioned that this question remains important, however this policy is concerned with projected use of facilities. It was noted that the LTP Committee as well as Administration are very aware of the situation. It was noted that the possibility of shared programs and services exists, for example the use of off-island schools for vocational and continuing education programs. Discussions ensued as to how capacity numbers are calculated PC members were encouraged to look at this consultation. S. Ross asked members if they wished to form an ad hoc subcommittee to respond to this consultation. It was pointed out that generally the PC does not respond to this consultation.

It was moved by O. Kouyoumdjian that the PC create an ad hoc subcommittee to respond to the LBPSB Three-year Plan of Allocation and Destination of Immovables 2018-2021 Consultation. The motion was seconded by J. Ranger. The majority were in favour, none were opposed, 8 abstentions were noted. The motion was passed. L. Podgurny and O. Kouyoumdjian agreed to be part of this subcommittee. Details will be posted on Basecamp with a report to be presented at the May 3, 2018 PC meeting.

8.4. NEW CONSULTATION – LBPSB Commitment-to-Success Plan 2018-2022

S. Ross explained a little bit about this consultation and asked PC members if they wished to form an ad hoc subcommittee.

It was moved by D. Zerkler to form an ad hoc subcommittee to respond to the LBPSB Commitment-to-Success Plan 2018-2022 Consultation. The motion was seconded by J. Doan, and was carried unanimously. D. Zerkler, N. Drysdale, R. Craft, J. Ranger, S. Bhargava, A. Berryman, D. Odubayo and K. de Forest agreed to be part of this subcommittee. S. Ross asked those who signed up for this subcommittee to remain after the meeting for a few minutes.

8.5. End of the Year Dinner

S. Ross reported that the last meeting/end-of-year dinner will take place on Thursday June 7, 2018 at Mr. Spicy restaurant. He mentioned that it was discussed at the PC Advisory as it became difficult to manage a vote last year on a restaurant choice.

8.6. 2018-2019 AGA Kit Ad Hoc Subcommittee

S. Ross invited PC members to sign up for this ad hoc subcommittee. This subcommittee will work on the AGA kit for GB Chairs, who are responsible for running their individual schools' AGAs. The following PC members agreed to join this subcommittee: B. Brown, D. Zerkler, O. Kouyoumdjian, P. Ottoni, P. Kininmonth, J. Ranger, L. Podgurny, K. deForest, S. Connell, and S. Ross. S. Ross encouraged any other PC members who wish to join, to sign up on Basecamp.

9. Parent Reports

9.1. Standing Subcommittees

9.1.1. Elementary East Subcommittee

No report was available as no meetings have recently taken place.

9.1.2. Elementary West Subcommittee

No report was available as no meetings have recently taken place.

9.1.3. High School

No report was available as no meetings have recently taken place. The next meeting is on Thursday, April 19th.

The next joint Subcommittee meeting will take place on Thursday, May 17th.

At this point in the meeting, S. Ross asked PC members for permission to extend the meeting to 10:00pm. It was moved by N. Drysdale that the meeting of April 12th be extended to 10:00pm in order to cover the remaining agenda items. The motion was seconded by D. Zerkler. 14 were in favor, 12 were opposed, no abstentions were noted. The motion carried.

9.1.4. Communications

Please refer to the report in the kit

S. Ross invited A. Saunders to speak to the report. A. Saunders highlighted the following:

- New PC Communications email address
- PC Facebook page and website are continuously being updated, however PC members are invited to help the topics of both
- Homework and Grade 5 Enrichment Exam dates were posted of Facebook with great participation

9.2. Ad Hoc Subcommittees

9.2.1. Student Success Plan

Please refer to the report in the meeting kit.

S. Ross invited S. Bhargava to speak to the report. S. Bhargava noted that the third meeting was held on April 5th and that a few more meetings are needed, with the next one scheduled to be on April 18th.

9.2.2. Anti-bullying/Anti-Violence

S. Ross invited L. Podgurny to give a verbal report. L. Podgurny noted that a meeting was held on April 4th, the details of which can be found on Basecamp, with the next meeting to take place on April 26th. He invited PC members to sit in or join this subcommittee.

9.2.3. 20th Anniversary

S. Ross invited B. Brown to give a verbal report. B. Brown mentioned that so far only L. Podgurny has indicated his interest in joining this subcommittee. S. Ross mentioned that he would like to be involved in this subcommittee, as did N. Drysdale and A. Saunders.

9.2.4. School Board Elections

Please refer to the report in the meeting kit.

S. Ross invited S. Bhargava to speak to the report. S. Bhargava noted the following:

- There are rumors that the elections may get postponed
- Recently the Quebec Government allocated funds to School Boards specifically intended to cover the cost of running the School Board Elections, whereas during the last School Board Elections, the funds came out of the School Board operating budget

It was noted that in the event of a delay in the elections, parent commissioners would still have to be replaced in September 2018.

9.3. Commissioners Representing the Parents' Committee

9.3.1. Report

S. Ross invited the CRPCs to give a verbal report.

A. Berryman spoke about the powerful statements given by two brave students who spoke during the public question period of the March 26th Council of Commissioners meeting. The students spoke about bullying and mental health issues. A. Berryman emphasized that conversations need to take place regarding the issues highlighted by the two students. She noted that the lines of communication need to be kept open. F. Clarke reiterated that impassioned statements made by the two students at Council came from the heart. PC members were encouraged to watch this portion of the Council of Commissioners meeting.

9.3.2. CRP Q & A

No questions were posed

9.4. SNAC

Please refer to the report in the meeting kit.

S. Ross invited K. Robertson to speak to the report and she highlighted the following:

- Parent to parent information night for parents of students on IEPs was held on March 27th at 7:00pm at the LBPSB head office with very good attendance and participation.
- Discussions took place regarding transportation issues, stemming from an incident involving Riverdale, with SNAC making several recommendations to TAC

10. External Committees and Other Reports

10.1. Intercultural Advisory Committee

Please refer to the report in the meeting kit.

S. Ross invited S. Bhargava to speak to the report. S. Bhargava highlighted that on May 2nd Andrea Sturzak will be making a presentation to the committee as per the IAC mandate.

10.2. Long-Term Planning (submitted by CRPC J. Doan)

Please refer to the report in the meeting kit.

S. Ross invited J. Doan to speak to the report. J. Doan reported that several meetings of the Long-Term Planning committee have taken place. The focus has been to look at projections and the exit and retention data.

Data was presented and the board is trying to understand why it loses students after grade 6. However, it was reported that retention rates have recently been on the rise. It was noted that recommendations from the LTP committee can be brought to other committees such as Programs & Services, Facilities & Security, Transportation Advisory Committee, etc.

10.3. Administration

Please refer to the report in the meeting kit.

S. Ross invited T. Rhymes to speak to the report and he invited PC members to ask questions: A. Berryman noted that she had received the following question from a parent: "Do students/parents need to adjust the privacy settings of GAFE accounts?" T. Rhymes responded that he would make inquiries to that affect.

10.4. Council of Commissioners

No report was available.

11. Further Questions from the Public

- Comments were made regarding LBPSB's membership in QESBA. It was suggested that parents and GBs should be able to provide feedback regarding whether or not to continue being a member in QESBA.

12. Varia

S. Ross invited Reps/Alts to speak to any issues of interest to them.

D. Odubayo noted that the EPCA report was handed out at the meeting.

O. Kouyoumdjian encouraged PC Members to share the MSRs with their PPOs and Home & School Associations.

13. Adjournment

S. Ross called for adjournment of the meeting. It was moved by P. Kininmonth to adjourn the meeting at 9:52pm. The motion was seconded by W. Rooney and was carried unanimously.

Respectfully submitted by
Barbara Schneider
Recording Secretary for the Parents' Committee

Attendance Report for April 12		
Member School	Parent Rep Present	Alternate Rep Present
Allion		
Beacon Hill		
Beaconsfield	Ovidiu Burlec	
Beechwood	David Zerkler	
Beurling Academy	Jay Taube	
Birchwood		
Children's World		Susan Mintzberg
Christmas Park		
Clearpoint	Allison Saunders	
Dorset		
Dorval	Patricia Ottoni	
Edgewater	Kris de Forest	
Evergreen		
Forest Hill Jr		
Forest Hill Sr		
John Rennie	Shane Ross	
Kingsdale		
Lakeside Academy	Natasha Drysdale	
Lasalle Community Comprehensive	Roland Schubert	
LasalleJr		
LasalleSr		
Lindsay Place	Myret Smith	
MacDonald		Kris de Forest
Maple Grove		William Rooney
Margaret Manson	Renee Aspiotis	
Mount Pleasant	Sean Connell	
Pierre Elliott Trudeau	Angela Berryman	
Pierrefonds Comprehensive	Dayo Odubayo	
Riverdale	Maria Colavita	
Riverview		
Sherbrooke Academy Jr.		
Sherbrooke Academy Sr.	Robert Craft	
Soulange		
Springdale		
St. Anthony	Vanessa Ventura	Shane Ross
St. Charles	Jason Doan	
St. Edmund	Paul Kininmonth	
St. John Fisher Jr		
St. John Fisher Sr	Jocelyn Dauk-DeVincentis	
St. Patrick		
St. Thomas	Sharad Bhargava	Bobbi Brown
Sunshine Academy		
Terry Fox	Sophie Paré	
Verdun	John Ranger	
Westpark	Alaina Gross	
Westwood Jr		
Westwood Sr	Frank Clarke	
Wilder Penfield	Onnig Kouyoumdjian	Len Podgurny
SNAC		Kathy Robinson

Other distinguished attendees:

Thomas Rhymes (Administration)

Chris Eustace (public)

29/48 Member Schools + SNAC Represented



Lester B Pearson School Board Parents' Committee

LBPSB Parents' Committee

May 3, 2018

7:00 PM, LBPSB Boardroom

1925 Brookdale Ave, Dorval

MEETING SUMMARY REPORT

ATTENDEES: Representatives of 24 of 48 member schools and SNAC were in attendance. Thomas Rhymes, representing the administration, Jennifer DiMarco, the SNAC Chair, and a member of the public were also in attendance. Please see attached attendance record for further details.

PRESENTATIONS:

QFHSA/Elections by Rosemary Murphy

Elections

- Rosemary is the Returning Officer for the LBPSB for the SB Elections
- Rosemary explained her Roles & Responsibilities
- No word yet but suspect elections will be postponed, likely to 2020
- Doesn't make sense to have an election in November when there is a provincial election in October
- Attempts have been made to get the SB elections onto the same ballot as the municipal elections but no luck yet

QFHSA

- 35 of our schools are members of the QFHSA
- Started in 1895 in Nova Scotia
- First H&S meeting in Quebec was at MacDonald High School in 1919
- Having a Home & School is not voted on at the AGA like you would do for PPOs
- If your school wants to start a Home & School association, they need to get in touch with the QFHSA
- QFHSA is a non-profit organization
- There is only 1 French school that is part of the QFHSA
- Your Home & School has its own bank account(s)
- You have to have a constitution, a set of by-laws and a code of conduct for your volunteers - <http://www.qfhsa.org/constitution.htm>
- QFHSA passes resolutions - <http://www.qfhsa.org/resolutions.htm>



Lester B Pearson School Board Parents' Committee

Deep Learning by Thomas Rhymes

- Deep learning is a new long-term research-based pedagogical framework for LBPSB students.
- Deep learners develop the 6 C's: Creativity, Communication, Citizenship, Critical Thinking, Character, and Collaboration
- Focuses on building student engagement throughout their academic life. Engagement is a key part of the LBPSB strategic plan
- Aims to educate students for the future, not just an exam, while still supporting the QEP
- It is a slow process and a transformation. In 2017, seven schools had begun piloting this framework. By Spring 2018, all Elementary Schools will embrace this philosophy. By Fall 2018, all Secondary, Adult and Vocational Centers will be using this framework.
- The presentation can be found [here](#)

UPDATES:

Sexuality Education Curriculum

- The PC is hosting an information night/presentation on May 10th at the board, open to all LBPSB parents

Discussion: LBPSB Verbiage Used on Forms

- Recap of discussion from Basecamp
- Administration advised that they are aware and are in the process of updating all forms to be gender neutral as suggested by the government in Federal Bill 103
- Directive will be sent to all schools for the 2018 - 2019 school year

Calendars for 2019 - 2020

- All options have 181 teaching days
- Committee voted for option 2, with option 1 second; the committee is not in favor of option 3

LBPSB Bus Strike

- Strike day scheduled for May 15 for all bus companies
- This is also, perhaps strategically, the first day of Secondary 5 exams
- Additionally, STM technicians are planning a strike day

Anti-Bullying/Anti-Violence Ad hoc Subcommittee

- Questions will be posted on Basecamp for Parent Reps/Alts regarding the policy of their school, the process parents should follow (if necessary), and whether or not this information is readily accessible to their general parent population



Lester B Pearson School Board Parents' Committee

Student Success Ad hoc Subcommittee

The PC passed motions to recommend the following improvements to help achieve the Board's objectives:

- Personalized Learning Plans (PLPs) in High School
- Software coding as part of the elementary school curriculum
- Study, organizational, and time management skills taught in late elementary school and early high school

VARIA:

- The meeting continues to open with the acknowledgement of the meeting taking place on Mohawk land.
- Standing subcommittees all have a meeting at the Board Thursday, May 10th following the Sexuality Education presentation
- End of the Year Dinner – June 7, at Mr. Spicy @ 7:00 PM
- PC Budget update - \$2505 remaining
- The next Parent2Parent Newsletter is underway
- The PC will not be submitting a consultation on the Three Year Plan of Allocation of Destination of Immovable. The subcommittee drafted a response explaining that we didn't know what we were supposed to add to the consultation. This was discussed with Tom Rhymes in person, but the response is not being submitted.
- Administrative staffing changes were announced and are posted on the front page of the LBPSB website
- Two new Consultations have been launched – Council and Executive Committee meeting dates for 2018 -2019, and the Vision and Values Policy. Both responses are due by June 20, 2018 and have been posted on Basecamp
- Council caucus session included a presentation by QESBA President, Jennifer MacCarone, as well as a consultant hired by QESBA to review their mandate; the QESBA Spring Conference will take place in Quebec City from May 24-26, 2018, where a plan will be presented
- The SNAC AGA will be held on Wednesday, September 26, 2018 at 7:00 PM in main boardroom of the LBPSB
- SNAC is in the process of redefining the role of the optional IEP Rep on Governing Board and is requesting that the information provided to schools in their AGA kits be modified
- There will be a Parent Information Session on LBPSB High School WOTP (Work Oriented Training Path) programs on Wednesday, May 9, 2018 at 6:30
- On May 2nd, Andrea Sterzuk presented to the Intercultural Advisory Committee (and guests) on race and building social awareness; the presentation will be posted on the PC website once available and a summary will appear in the P2P newsletter



Lester B Pearson School Board Parents' Committee

- As part of TOPS this year, instead of the traditional performance evening, the students have demonstrated their talents through artwork which has been showcased in the LBPSB Boardroom as well as at Stewart Hall
- EPCA is looking at different ways to communicate with parents, one possibility being inviting PC Chairs to a meeting
- Mike Paquette visited the Transportation Advisory Committee to discuss the incident at Riverdale and address the safety concerns regarding his company and its commitment to our students
- On April 12th, many members of the schools and centers in the LBPSB joined a Canada-wide show of support for the Humboldt Broncos by wearing their favorite jersey/team t-shirt
- Macdonald High School won the Ultimate Battle of the Books for the second consecutive year
- This year's Adult Learners' week event was held on April 12th, wherein students from all of the Board's Adult and Vocational centers shared their experiences and moving stories of perseverance
- A delegation of administrators from l'Academie de L'Ile, France spent the week of April 23rd touring LBPSB schools and meeting with representatives from the Educational Services Department, interested in bringing immersion programs back to their network
- A group of delegates from Spain visited both Forest Hill Sr. and Children's World Academy on April 23rd, looking to diversify the learning experiences of their students with some of the innovations happening at LBPSB for inspiration
- St. Charles won Qui Lira Vaincra, a competition promoting reading in French held on April 25th
- All registered in-board grade 5 students will write the enrichment exam on the professional day of Friday, May 11th
- The Governance and Ethics committee reviewed proposed changes to Council's Rules of Internal Management to be adopted by Council
- The Commissioner Replacement Process was tabled due to the Governance and Ethics chair not being available

DATE OF NEXT PC MEETING: June 7, 2018

Please note this document contains live hyperlinks. To access to electronic version, please visit: <http://parents.lbpsb.qc.ca/reports>



Lester B Pearson School Board Parents' Committee

Attendance Report for May 3		
Member School	Parent Rep Present	Alternate Rep Present
Allion		
Beacon Hill	Brett Hillgartner	
Beaconsfield	OvidiuBurlec	
Beechwood	David Zerkler	
Beurling Academy	Jay Taube	
Birchwood	Derek Kenny	
Children's World		Susan Mintzberg
Christmas Park		
Clearpoint	Allison Saunders	
Dorset		
Dorval	Patricia Ottoni	
Edgewater	Kris de Forest	
Evergreen		
Forest Hill Jr		
Forest Hill Sr		
John Rennie		
Kingsdale		
Lakeside Academy	Natasha Drysdale	
Lasalle Community Comprehensive	Roland Schubert	
Lasalle Jr		
LasalleSr		
Lindsay Place	Myret Smith	
MacDonald		Kris de Forest
Maple Grove		
Margaret Manson	Renee Aspiotis	
Mount Pleasant	Sean Connell	
Pierre Elliott Trudeau	Angela Berryman	
Pierrefonds Comprehensive		
Riverdale		
Riverview		
Sherbrooke Academy Jr.		
Sherbrooke Academy Sr.		
Soulange		
Springdale		
St. Anthony	Vanessa Ventura	
St. Charles	Jason Doan	
St. Edmund		
St. John Fisher Jr		
St. John Fisher Sr		
St. Patrick		Donalynn Rainey
St. Thomas	Sharad Bhargava	Bobbi Brown
Sunshine Academy		
Terry Fox	Sophie Paré	
Verdun		
Westpark	Alaina Gross	
Westwood Jr		
Westwood Sr	Frank Clarke	
Wilder Penfield	OnnigKouyoumdjian	
SNAC	Donalynn Rainey	

Other distinguished attendees:
 Thomas Rhymes (Administration)
 Chris Eustace (public)

Jen DiMarco (SNAC Chair)
24/48 Member Schools + SNAC Represented

**ST. EDMUND SCHOOL
GOVERNING BOARD MEETING
MINUTES**



May 24, 2018

Attachment E

Daycare Budget

(ST-EDMUND SCHOOL) DAYCARE

CONFIDENTIAL

		213	216	210	210	220
REGULAR DAYCARE ENROLMENT						
SPORADIC DAYCARE + LUNCH ENROLMENT		183	180	178	178	169
		Actual	June Proposed	November	March 31st	June
		2016-2017	Budget	Revised Budget	Actual	Proposed Budget
			2017-2018	2017-2018	2017-2018	2018-2019
REVENUES						
MEES ALLOCATION FOR DAYCARE						
Salaries, Materials	\$	142,280	\$ 152,127	\$ 146,034	\$ 145,404	\$ 155,067
Capital	\$	5,640	\$ 5,386	\$ 5,387	\$ 5,387	\$ 5,387
Handicapped	\$	17,991	\$ 18,559	\$ 25,833	\$ 25,833	\$ 19,189
Pedagogical Day	\$	5,985	\$ 8,100	\$ 8,100		\$ 7,416
Snacks				\$ -		
200+	\$	18,493	\$ 27,000	\$ 27,650	\$ 18,802	\$ 27,000
PARENT FEES						
Enrolment Revenue (daycare/lunch)	\$	363,967	\$ 385,913	\$ 360,000	\$ 260,003	\$ 375,000
K's 18+ mins	\$	4,785		\$ 4,785		
TOTAL REVENUES	\$	559,141	\$ 597,085	\$ 577,789	\$ 455,429	\$ 589,059
EXPENSES						
Salaries	\$	448,776	\$ 477,871	\$ 480,870	\$ 344,253	\$ 478,886
Other salaries (ex: Verdun pre-k)	\$	-			\$ -	
Materials	\$	25,874	\$ 30,000	\$ 35,000	\$ 33,644	\$ 25,000
Snacks	\$	12,990	\$ 22,000	\$ 15,000	\$ 7,027	\$ 12,173
Field Trips	\$	17,856	\$ 20,000	\$ 36,818	\$ 21,569	\$ 17,000
Capital purchases	\$	36,535	\$ 27,214	\$ 58,000	\$ 32,330	\$ 39,000
Administration	\$	2,101	\$ 5,000	\$ 28,000	\$ 777	\$ 2,000
Admin. Fee charged by School	\$	15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Other	\$	-			\$ -	
Contingency * (maximum 5% of total expenses)		NA		\$ -	NA	
TOTAL EXPENSES	\$	559,132	\$ 597,085	\$ 668,688	\$ 454,600	\$ 589,059
NET RESULTS	\$	9	\$ -	\$ (90,899)	\$ 829	\$ -

* Contingency is an amount set aside for unexpected expenses during the year or to compensate for reductions in enrollment etc.

		Actual	June Proposed	November	March 31st	June
		2016-2017	Budget	Revised Budget	Actual	Proposed Budget
			2017-2018	2017-2018	2017-2018	2018-2019
Accumulated Surplus/Deficit Prior Year		\$ 90,890		\$ 90,899	\$ 90,899	
NET RESULTS CURENT YEAR		\$ 9		\$ (90,899)	\$ 829	
Accumulated Surplus/Deficit		\$ 90,899		\$ 0	\$ 91,728	

A.

November revised Daycare/Lunch Program budget (current year) & Daycare Year-end budget (previous year) - must be adopted by resolution by Governing Board: **Principal to send electronically copy of template to: Johanne Levac - Daycare Manager & to Regional Director: DEADLINE: December 15th, 2017**

B.

Upon adoption by the Governing Board of the "June Proposed Budget 2018-2019", **please forward with the signed governing board resolution to your Regional Director. Please send updated template electronically to: Johanne Levac DEADLINE: June 29, 2018**