

**ST. EDMUND SCHOOL
GOVERNING BOARD MEETING
MINUTES**



January 22, 2018

Board Members 2017-18:

Chris Brault, Steve Bucci, Patricia Carroll, Louise Cavaliere, Rob Costain, Nathalie Duhamel, Kim Hogan, Paul Kininmonth, Yves Lapointe, Lori Legault, Joanne Malowany, Crystal Ouellette, Marie-Josée Ricard, Guylaine St-Georges, Lyane Trepanier, Josee Veilleux, Britta Weise.

Adriana Galli (Alternate)

Absent: Paul kininmonth, Chris Brault, Kim Hogan, Marie-Josée Ricard, Patti Carroll

The Undersigned, Secretary of the Governing Board of St. Edmund Elementary school, hereby certifies that:

- a) This meeting of the Governing Board of St Edmund Elementary School was held at the school building, located at 115 Beaconsfield Blvd, Beaconsfield, Quebec.
- b) The following person also attended the meeting by invitation:
 - a. Eric Bender, Commissioner, Lester B. Pearson School Board
- c) The governing Board conducted the following discussions, considered the following resolutions, and directed that the Secretary cause the discussions and resolutions to be recorded, and these minutes inserted into the Minute book of the Governing Board.

INTRA MEETING RESOLUTIONS

Grade 6 Field Trip – BHS Music show. All details provided in email to Governing Board members Jan 9. Motion to approve the field trip sought via email. Motion carried January 16.

MEETING CALLED TO ORDER

In Kim's Absence, the meeting was chaired by Rob. Rob called the meeting to order - Quorum attained.

ADOPTION OF THE AGENDA

As the next order of business, the board discussed the agenda for the meeting. There were a few amendments to the proposed agenda.

Motion to approve made by Louise; seconded by Josee. Motion Carried.
The revised agenda was accepted. Attached to these minutes as Attachment A.

ADOPTION OF THE MINUTES OF THE LAST BOARD MEETING

Minutes of the last board meeting (Dec 2017) contained much material, and were not produced in time for sufficient review. This was deferred until the next meeting.

REPORTS

- Administrator Report - added to these minutes as Attachment B.
- Teachers report
 - Cycle 3-6 Volleyball Jan 9
 - BHS Jan 12 Improv
 - French Reading grade 5 and 6
 - Olympic "opening ceremony" in school Feb 8

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- Daycare – Activities coming
 - Basketball Tues and Thurs
 - Karate Tues.
 - Skills grade 2.

- Commissioner Report -
 - Monthly Meeting has not taken place; therefore there is no report at this time. Minutes will be provided at next meeting.

- Regional Parents Committee -
 - Minutes of the last meeting added to these minutes as Attachment C.

- Home and School -
 - No report at this time

- Grad Committee – Last fundraiser being planned.

Correspondence

None at this time

Questions from the public

None at this time

Business Arising

A) Gym Rental – A Letter from St Edmund parent asking for re-consideration of GB decision re the gym rental was read. Rental would be covered by a standard lease from the school board – Questions whether we stipulate other terms restricting access to the school. Concerns were raised regarding the precedent we would set if approved. After a lengthy discussion, a motion to approve the rental was made by Steve and seconded by Josee. 3 members stood opposed. The motion Carried.

Gym Rental was approved.

B) Service contract – Dare to care, Feb 13 and 14.

Motion to approve made by Lyane; seconded by Yves. Motion Carried.

Contract was approved.

C) Field Trip – Junior Leadership Day, Feb 9 and 10. Students from Grade 5 and 6. . No charge to students.

Motion to approve made by Brita; seconded by Lyane. Motion Carried.

Field Trip was approved.

D) Student Council Fundraisers – Dress down days in Feb, March and April. Suggested Donation \$1-2.

Motion to approve made by Louise; seconded by Natalie. Motion Carried.

Fundraisers were approved.

New Business

A) Extra Curricular activities and field trip policy. Due March 30

B) Budget. Due March 30

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C) Principal Selection Criteria – The Principal selection criteria presented to the school Board last year was presented for discussion. A small change was proposed and accepted.
Motion to approve made by Guylaine; seconded by Lyane. Motion Carried.
The Principal selection criterion was approved and will be presented to the School Board.

Varia

Proposed Dates for the Next Governing Board meetings:

February 26

March 26

April 23

May 22 or 24

June 11 or 12

Closure

There being no further business to come before the Board, adjournment of the meeting was proposed by Guylaine and seconded by Steve. The meeting was adjourned.

Yves Lapointe, Secretary

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Attachment A - Agenda

1. Call to order
2. Welcome
3. Adoption of the Agenda
4. Adoption of the minutes: December 2017
5. Reports:
 - a) Administrator
 - b) Teacher
 - c) Daycare
 - d) Commissioner
 - e) Central Parents
 - f) H&S/PPO
 - g) Grad Committee
6. Correspondence
7. Questions from the public
8. Business Arising
 - a) Gym rentals
 - b) Approvals required:
 - a. Service contract: Dare to Care, February 13/14
 - b. Field trips:
 - i. Email approval: BHS, music show, January 17, walking, \$2 suggested donation
 - ii. Junior Leadership Day, February 9, 10 students from grade 5/6, by school bus, no charge to students
 - c. Fundraiser: Student council, 3 dress down days (TBD: February, March, April), suggested donation of \$1/\$2.
9. New Business:
 - a) Consultations
 - a. Extra-curricular Activities and Field Trip Policy (due March 30)
 - b. Budget (due March 30)
 - c. Principal Selection Criteria (due February 19)
10. Varia:
 - A) Proposed dates for next meetings
11. Questions from the Public
12. Closure

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Attachment B

Administration Report

Looking back:

- Prior to the Winter Holidays we had our Cycle 2 and 3 concerts. Thank you to Miss Jennifer and all her elves for putting this together. It was amazing.
- We also had our cycle 1 and band performance during the last week of school. We had more spectators than anticipated and we will be looking at doing this differently next year.
- Our Christmas baskets were greatly appreciated by the receiving families. And thank you to the community for their generosity.
- Mme Pierrette stepped in to complete the last breathing exercise for our healthy living spotlight of December. And in January we have Mrs. L's fabulous stretching video to lead the activity.
- December 22 was a modified day... then we all left to enjoy 2 weeks of holiday bliss.
- We returned from the holidays to enjoy a week of Jungle sport. Thank you to Ms. Carroll for organizing all the details, to HS for contributing to this activity and to Ms Louise for making this happen.
- Grade 6 visited BHS for a talent show on Thursday, January 18, for a music show.
- Kindergarten went skating on Friday, January 19!
- Girl's empowerment group started after school on Thursdays. This will take place for 6 consecutive weeks. The services are offered by Community Services.

Looking forward:

- We have our Open House on January 25. 2 sessions are being offered, both of which will have a different format. We are currently sorting out the details of the day. Morning session and afternoon session.
- Dare to Care on February 13/14.
- Junior Leadership day on February 9.
- Registration period happening now.
 - So far, sibling registration (15), Open house visits scheduled (22)...
- Ordered a class set of chrome books for Ms Pina's class.
- New projectors for 5 classrooms are on their way.
- Homework program will be starting within the next couple of weeks

Service contracts:

- Dare to Care

Field trips:

- Junior Leadership day, St. Patrick Elementary School, February 9, no cost to students

Fundraisers:

- Student Council- 3 dress down days (Feb 2: Jersey, March 16: Green, April 22: Earth day)

Rentals:

- Re-request for gym rental.

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Attachment C

Parents Committee Report - Minutes of meetings



Lester B Pearson School Board Parents' Committee

LBPSB Parents' Committee
January 11, 2018
7:00 PM, LBPSB Boardroom
1925 Brookdale Ave, Dorval

MEETING SUMMARY REPORT

ATTENDEES: Representatives of 29 of 48 member schools and SNAC were in attendance. Thomas Rhymes, representing the administration, and Nan Beaton, representing the Council of Commissioners, were in attendance. Some members of the public were also in attendance. Please see attached attendance record for further details.

UPDATES:

- **Evaluation of Student Learning Policy Consultation Response** (due January 19th, 2018): despite voting to form a subcommittee and submit a response, no one joined the subcommittee and no comments were made on Basecamp; PC voted to submit a response supporting the policy with no modifications.
- **Internal Rules Review subcommittee:** Mandate extended to February 1st meeting due to holidays and other matters taking precedence; a draft of the updated Internal Rules will be posted on Basecamp prior to that date.
- **Student Success Plan subcommittee:** formed in November 2017; posted to Basecamp for members; recommendations to be posted on Basecamp by March 29th; results to be presented at the April 5th meeting.
- **Commissioner Replacement Process Post-Mortem subcommittee:** recommendations to be posted on Basecamp by January 25th; final draft to be voted on at the February 1st meeting to be submitted to the board's Governance and Ethics Committee, which is also examining the process.
- **EPCA School Fees Survey Update:** at the December 7th meeting it was voted that the PC would request to Council that parents be sent (via their children) a communiqué advising of the survey and requesting they respond to it; unfortunately the government did not extend the deadline to January 15th (from December 15th) as expected, and so fulfilling the terms of this motion was not feasible.
- **Communications subcommittee:** the Parent2Parent newsletter is under way; modifications/updates to the website are under way.



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- **Sexuality Education Curriculum Update:** The Ministère de l'Éducation et de l'Enseignement supérieur (MEES) announced on December 14th that it is moving forward with the implementation of the curriculum for the 2018-2019 school year, and the board and schools will need to plan accordingly; more information can be found using the following links:

- **Program Overview**

- <http://www.education.gouv.qc.ca/en/parents-and-guardians/sexuality-education/>

- **Program Content by grade-level:**

- <http://www.education.gouv.qc.ca/en/references/publications/results/detail/article/learning-content-in-sexuality-education-1/>

NEW TOPICS:

- **Budgets:** the draft and actual budget was presented, discussed, and approved.
- **Daycare Fees:** increases were posted on the LBSB website on December 14th [http://www.lbpsb.qc.ca/eng/admin/news_scroll/extra/img/63New\\$8.20-Jan.1-2018eng.pdf](http://www.lbpsb.qc.ca/eng/admin/news_scroll/extra/img/63New$8.20-Jan.1-2018eng.pdf)
- **Government Family Allowance modification:** parents will receive an additional supplement of \$100 per child per year to help offset the cost of school supplies; the 2017-2018 allotment will be received in January 2018, with the 2018-2019 allotment to be received in July 2018. https://www.rrq.gouv.qc.ca/en/programmes/soutien_enfants/paiement/Pages/montant.aspx
- **2018-2019 Budget Consultation** (due March 30th, 2018): a subcommittee was created to respond to this consultation; the subcommittee's mandate is to review the budget content presented, construct, and post a proposed response on Basecamp by February 22nd; the response will be presented to the PC at the March 1st meeting for a vote; if any members are interested in taking part in the formulation of the response they can contact S. Ross or reply to the Basecamp thread.
- **Extracurricular Activities and Field Trip Policy Consultation** (due March 30th, 2018): a subcommittee was created to respond to this consultation; the subcommittee's mandate is to review the existing policy presented, construct, and post a proposed response on Basecamp by February 25th; the response will be presented to the PC at the March 1st meeting for a vote; if any members are interested in taking part in the formulation of the response they can contact S. Ross or reply to the Basecamp thread.



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- **Children's World Academy renewal of IB Certificate:** the PC voted to support the board's application to renew Childrens World Academy's (CWA) IB certificate; there were several questions surrounding the difference between CWA's IB program and other primary school IB programs within LBPSB and why CWA's program requires such renewal and an "entrance exam" as described in the request for acknowledgement.

VARIA:

- In early January a joint letter (signed by Director General Michael Chechile, Council of Commissioners Chair Noel Burke, and Parents' Committee Chair, Shane Ross) was sent to the Suburban taking issue with its coverage of the Chair and Commissioner selection processes and the PC's opinion with respect to said processes; a member of the public expressed their support of the Suburban's coverage and disagreement with the perspective of the joint letter.
- It was noted by a member of the public that in the process of electing a Commissioner recently, the Sir Wilfred Laurier School Board allowed candidates to introduce themselves to their Parents' Committee.
- PC members are encouraged to support our elementary schools by sharing their open house dates on social media.
- The school board is moving forward with Truth and Reconciliation initiatives.
- LBPSB is emphasizing Deep Learning; perhaps the PC will arrange a presentation in the near future.
- Upcoming QESBA Spring Conference - May 24-26.
- The Long Term Planning Committee has held several meetings and is looking at where the school board will be in 5 years and in 10 years with respect to student enrolment.
- Elections for Commissioners will be held in November 2018; the PC may organize a candidates evening as was done during the last election.
- The Joint Subcommittee meeting will need to be changed from January 25th due to a scheduling conflict; meeting will include presentations from Fusion and Learn QC; further details will posted on Basecamp. A request was made to publicly open the presentation to parents via the PC website and facebook.
- SNAC would be happy to be present at elementary school open houses – they can be contacted at snac@lbpearson.ca
- Parents can now and are strongly encouraged to pre-register for Kindergarten via Fusion.
- EPCA aims to release further surveys in order to adequately represent parents on a variety of issues.



Lester B Pearson School Board Parents' Committee

- The President of EPCA will be meeting with the Minister of Education to go over the results of the School Fees survey.
- Reps and Alts are asked to post their schools' GB meeting dates on the Basecamp calendar to ease scheduling conflicts.

REPORTS (and upcoming meeting dates):

None of the subcommittees met over the holiday season so no reports were submitted. We look forward to a resumption of regular reporting activity next month.

DATE OF NEXT MEETING: February 1, 2018

Please note this document contains live hyperlinks. To access to electronic version, please visit: <http://parents.lbpsb.qc.ca/reports>



Lester B Pearson School Board Parents' Committee

Attendance Report		
Member School	Parent Rep Present	Alternate Rep Present
Allion		Shiana Warren
Beacon Hill	Brett Hillgartner	
Beaconsfield	Ovidiu Burlec	
Beechwood		
Beurling Academy		
Birchwood		
Children's World	Alvern Bunn	Susan Mintzberg
Christmas Park		
Clearpoint	Allison Saunders	
Dorset		
Dorval	Patricia Ottoni	
Edgewater	Kris de Forest	
Evergreen		
Forest Hill Jr		
Forest Hill Sr		
John Rennie	Shane Ross	Flora-Lee Bendit
Kingsdale		
Lakeside Academy	Natasha Drysdale	
Lasalle Community Comprehensive	Roland Schubert	
Lasalle Jr		
LasalleSr		
Lindsay Place	Myret Smith	
MacDonald		Kris de Forest
Maple Grove	Marie-Helene David	
Margaret Manson	Renee Aspiotis	
Mount Pleasant	Sean Connell	
Pierre Elliott Trudeau	Angela Berryman	
Pierrefonds Comprehensive	Dayo Odubayo	
Riverdale		
Riverview	Emilie Benoit	
Sherbrooke Academy Jr.	Sabrina Thind	
Sherbrooke Academy Sr.	Robert Craft	
Soulange		
Springdale		
St. Anthony		Shane Ross
St. Charles	Jason Doan	
St. Edmund	Paul Kininmonth	
St. John Fisher Jr		Nadia Lawand
St. John Fisher Sr		
St. Patrick		Donnalynn Rainey
St. Thomas	Sharad Bhargava	Bobbi Brown
Sunshine Academy		
Terry Fox		
Verdun		
Westpark	Alaina Gross	
Westwood Jr		
Westwood Sr	Frank Clarke	
Wilder Penfield	Onnig Kouyoumdjian	Len Podgurny
SNAC	Donnalynn Rainey	Kathy Robinson

Other distinguished attendees:

Thomas Rhymes (Administration)
Chris Eustace (public)

Nan Beaton (Commissioner)
29/48 Member Schools + SNAC Represented