

**Sherbrooke Academy – Senior Campus
Governing Board Minutes – October 10 2018
6:30 PM
Senior Campus – Meeting Room**

Type of meeting:	Governing Board – Regular 2018-19 #1
Participants:	Kenny Bodanis, Tara Brisson, Ravi Sharma, Michelle Fauteux, Scott Henderson
Staff:	Michele Delaunay, Linda Homsy, Heather White, Patrick Teasdale, Helen O’Keeffe, Marie-Josée Lehman
Principal:	Sylvie Martin
Public:	No Public Was Present at the Meeting
Regrets	Isabelle Bélanger, Chantal Cadieux, M. Sherman

AGENDA TOPICS

- 1.1** **Call to Order & Welcome**
S. Martin called the meeting to order at 6:31 PM & welcomed everyone
- 1.2** **Adoption of the Agenda**
• Add 1.2.6 Winter Coat Drive approval
18-19-01 *After discussion, motion duly proposed by R. Sharma & seconded by S. Henderson, the agenda was approved unanimously*
- 1.2** **NEW BUSINESS**
- 1.2.1** **Election of Governing Board Chair**
18-19-02 *After discussion, motion duly proposed by L. Homsy & seconded by T. Brisson, K. Bodanis was elected as the Governing Board Chair*
- 1.2.2** **Election of Governing Board Secretary**
18-19-03 *After discussion, motion duly proposed by T. Brisson & seconded by R. Sharma, Helen O’Keeffe was elected unanimously as the Governing Board Secretary*
- 1.2.3** **Election of Governing Board Vice-Chair**
18-19-04 *After discussion, motion duly proposed by K. Bodanis & seconded by R. Sharma, C. Cadieux was elected unanimously the Governing Board Vice-Chair*
- Questions From the Public**
• No public was present therefore no questions were asked

- 1.2.4** **Governing Board Internal Rules of Management**
 18-19-05 *After discussion, motion duly proposed by K. Bodanis & seconded by M. Fauteux, the Governing Board Internal Rules of Management were approved unanimously*
- 1.2.5** **Daycare Parents' Committee**
 • There will be no Daycare Parents' Committee at Sherbrooke Academy Senior
- 1.2.6** **Community Reps**
 • K. Bodanis was previous rep. L. Zechmeister has offered to be a Sherbrooke Academy Senior Community Rep. S. Martin will enquire who rep is for Junior campus.
- 1.2.7** **Commissioner's Invite to Governing Board Meetings**
 18-19-06 *After discussion, motion duly proposed by T. Brisson & seconded by R. Sharma, M. Sherman has been invited to attend all Sherbrooke Academy Senior governing board meetings*
- 1.2.8** **Emergency Preparedness Plan**
 • 3 binders are kept in the building, 1 in the main office, 1 with the daycare & 1 with the custodian
 • Information for the binder is being updated yearly
 18-19-07 *After discussion, motion duly proposed by K. Bodanis & seconded by T. Brisson, the Emergency Preparedness Plan binder was approved unanimously*
- 1.2.9** **Rental Approval**
 Lakeshore Soccer Club
 • **Monday**
 • 6:30 pm – 8:30 pm
 • Oct 22 to Dec 17 (Fall session)
- Special Olympics Lakeshore Soccer Training
 • Wednesdays
 • 6:30 pm – 8:30 pm
 • November 7 to Dec 19 (Fall session)
- Community to rent for Birthday Party
 • November 3rd
- 18-19-08 *After discussion, motion duly proposed by S. Henderson & seconded by M. Delauney, the above mentioned rentals were approved unanimously*
- 1.2.10** **ACGC**
 • Tabled for next G.B.
- 1.2.11** **Sex ed templates**
 • Tabled for next G.B.

1.2.11 Field Trip Approval

- L. Homsy discussed ski club as an after school activity. Expected to take place 4 times throughout winter.

18-19-09 *After discussion, motion duly proposed by S. Henderson & seconded by M. Fauteux approval was unanimous*

- February 25th – entire school free – tubing & Skiing – Avila

18-19-10 *After discussion, motion duly proposed by L. Homsy & seconded by M.J. Lehman approved unanimously*

1.2.13 Grad Committee Approvals

Hoodies & t-shirts

- Cost for both is \$35;

TCBY Fundraiser

- Taking place once a month at both campuses
- Cost is \$2.50 per snack

Concession Stand at Variety Show

- Taking place November 21

18-19-11 *After discussion, motion duly proposed by H. White & seconded by T. Brisson, all approved unanimously*

1.2.14 Mesures

Francisation \$2500 and Homework to come

Mesure 15170 SCHOOL INITIATIVES to come

Mesure 15027 COUP DE POUCE 2 A 6

25% of a post in resource

Mesure 15023-À l'école, on bouge au cube! \$4000

The criteria remain the same:

1. The outdoor physical activity must be for all of the children.
2. It must be free of charge to parents.
3. It must be held off of school grounds.

1.2.15 Leucan Halloween Box Approval

- Miss Helen will distribute the Leucan Halloween Boxes to the students as well as spear head anything needed to make sure that this initiative is a success

18-19-12 *After discussion, motion duly proposed by K. Bodanis & seconded by T. Brisson, the Leucan Halloween Box distribution to all students was approved unanimously*

1.2.16 Coat Drive

- Collection of coats, snowsuits, boots, hats, mitts of all sizes is requested
- This initiative will be starting in November & will continue for a 6 week period
- An ERMS message will be sent out to parents advising them of this coat drive

- Children's coats, etc, will be delivered to schools in need within the LBPSB
- Adult coats, etc, will be delivered to Sun Youth

18-19-13 *After discussion, motion duly proposed by K. Bodanis & seconded by T. Brisson, the Coat Drive was approved unanimously*

1.3 **REPORTS**

1.3.1 **Parents' Committee Report**

- Presented in Appendix 5

1.3.2 **Home & School Report**

Home & School committee report was presented for activities

- **Family Holiday Fair** (December 1, 2018 @ SR school) – fundraising to cover the costs of the basket items, prizes at games, raise funds to cover other events for the school community
- **Children's Bazaar** (December 14, 2018 @ JR school) - no fundraising to be done, extra costs to be covered by H&S.
- **Annual Holiday Baskets** (November/December 2018) - Not a fundraising event; but an opportunity for the school to give back to the community and collect non-perishables from the school families to create baskets for the less fortunate. With funds raised from the Holiday Fair, and donations, home and school will purchase perishable items for those families.
- **Fundscrip** (ongoing throughout the year) – pushing to make this a big fundraiser this year. Funds will be used toward various home and school supported events during the year.
- **Family movie night** (February 27, 2019 @ SR campus) – no fundraising to be done, cost for the event to be covered by H&S

18-19-14 *After discussion, motion duly proposed by S. Henderson & seconded by P. Teasdale, the Home & School activities were approved unanimously*

- The Home & School report is presented in Appendix 1

1.3.3 **Daycare Report**

- The Daycare Report was presented with activity for ped day Oct 17th.

18-19-15 *After discussion, motion duly proposed by M.J. Lehman & seconded by R. Sharma, approved unanimously*

- Flyers and pamphlets for Kidz Mpowered to be made available for families

18-19-16 *After discussion, motion duly proposed by M. Fauteux & seconded by T. Brisson, ped day fees were approved unanimously*

- The Daycare Report is presented in Appendix 2

- 1.3.4 **Council of Commissioners' Report**
- No report was given, M. Sherman was absent from the meeting

- 1.3.5 **Teachers' Report**
- The Teacher's Report was presented
 - The Teacher's Report is presented in Appendix 3

- 1.3.6 **Principal's Report**
- The Principal's Report was presented
 - The Principal's Report is presented in Appendix 4

- 1.4 **CORRESPONDENCE**
- No correspondence was mentioned

- 1.5 **VARIA**
- No varia was mentioned

1.6 **ADJOURNMENT**

18-19-17 *At 8:00 pm, motion duly proposed by K. Bodanis & seconded by R. Sharma, adjournment was approved unanimously*

Next meeting: November 14 2018 @ 6:30 pm

Respectfully submitted, by Helen O'Keeffe school secretary.

Approved _____
Principal

Approved _____
Governing Board Chair

APPENDIX 1 Home & School

Recap of Home & School initiatives from last month:

- H&S online – signup for pizza and subway lunch as well as H&S membership was done fully online this year. We got great feedback from a lot of families as the process was much easier and faster.
- Welcome Back Carnival – we hosted a carnival for all JR & SR families (at JR campus). We had fun inflatable carnival games as well as a bubble artist teaching kids how to make giant bubbles. Our principals served popcorn to families and we had ice cream for sale as well. The event cost H&S approx. \$2000 in total.
- Apples for Terry Fox – we supplied and bagged apples for all students at the JR and SR schools to enjoy after their Terry Fox events.
- H&S Meet & Greet – we hosted an evening event at Duke & Devine’s for parents interesting in learning more about home & school. We had delicious apps, a fun ice breaker and even a signature drink available for purchase. We were able to fill many volunteer spots for 2018 events as well as vote in a full (enthusiastic) executive.
- Pizza/subway lunches – first 2 lunches went off without a hitch. After receiving many requests for changes to lunch orders we reopened the online site for additional orders and changes.

Upcoming Events:

- Covering the cost of the Bagpiper to play at both the JR and SR Remembrance Day events.
- Ongoing Pizza and Subway lunches (2 lunches per month)
- Ongoing Tea Trolleys for staff at both Campuses– once a month H&S parents donate baked goods and a “trolley” goes class to class so teachers can enjoy a quick tea/coffee and dessert break.

•
**** Please see fundraising request forms provided for details ****

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Next H&S meeting: November ?, 2018 at 6:30pm @ SR campus

APPENDIX 2

DAYCARE REPORT FOR G.B OCTOBER 2018

Our first Ped Day was on Oct 1, 2018 and we had a pancake breakfast for the children followed by a fall craft, games and the children participated in making apple sauce.
The cost was 10.00

On October 17, 2018

We are planning a Fall theme with pumpkin decorating followed with seasonal baking and games.

Daycare fees:	10.00
Activity fees :	4.00
Total cost :	14.00

EDUCACTION

The Extracurricular Activities registration will open on October 15 and the deadline will be on Oct.21.2018. Activities to Launch on Nov. 5, 6, 7.

Also as done in the past years can we give out pamphlets and flyers from the company Kidz Mpowered which consist of holistic empowerment coaching.

November 9, 2018 the school is closed and the daycare will not be open since we are all gone in a conference.

APPENDIX 3 **Teachers 'Report**

- Cooperative Games afternoon - On September 7th, the students participated in a Cooperative Games afternoon. Students were placed on teams composed of different grade levels. The Grade 6 students did a great job as team leaders. Each group participated in 5 different stations (which were organized by Ms. Homsy). The students had a lot of fun and were even cooled off by some water games and jumbo freezies.
- Terry Fox walk/run - An assembly was held to honour Terry Fox on September 26th. The walk/run with the Junior school did not take place due to weather. The senior students walked/ran the following day. A school photo was also taken, with each student holding up a red sheet of construction paper, in a formation to spell CURE. Home and School provided fresh apples for the students to enjoy after the event.
- School photos - School photos were taken on September 28th.
- Grad committee - The parents had their first meeting. Students will be fitted for their grade hoodies on October 12 from 10:20 to 11:20am.
- Student led initiatives:
 - Flag football: lunch time activity (Grade 6 students are coaches/referees)
 - Dance (led by a group of Grade 6 girls)
- Variety Show: Variety show tryouts have taken place and practices are in full swing. Practices take place twice a week and the show will be held on November 21st.
- Peace Partners - The Peace Partners have been meeting once a week. We have 28 Grade 6 students. They are helping out in the Grade 3 and 4 yard only. They are currently working on their "uniforms". We are looking forward to formally introducing them at an upcoming assembly.
- Sport Events:
 - Ultimate Frisbee: Grade 6
 - Handball: Grade 5
 - Cross Country: Grades 4-6
- Cycle 3 Genius Hour / Passion Project: Grade 5 and 6 students have been working on a passion project. Students were asked to select a topic which they are passionate about and try to come up with a "non-googleable" question to research. Each student will share their findings with the class.

APPENDIX 4

Principal's Update For GB

Note of Appreciation to H & S

Note of appreciation to all H & S members for the exciting PicNic party. That was a very nice evening event.

Thank you for the Apple on Terry Fox Walk.

School Website

Our school website has been updated. I invite parents to check the site on a regular basis for information and updates <http://sherbrookesr.lbpsb.qc.ca>

Grants

Ministère de l'Éducation et de l'Enseignement Supérieur (MEES) Mesures (Grants)

Innovation Grant – Mesure 15170 –

MEES has allotted a grant to our school to be spent on innovations impacting physical space, professional development, Instructional Integration or Pedagogical Technology support and the like. Our school team is presently prioritizing our needs.

A l'école on bouge – Mesure 15023 –

We are still receiving this funding, which is to be used to encourage students to be active. This is tied in with *Cube Energie Project* and *My Daycare is Physically Active*. School Board Consultant, Rena Walters will be helping out the school with this project.

Cultures in the School Grant

We are presently looking at a school artists to support our School Educational Project.

Homework and Francisation

As in the past this money will be used to add time to our French and English resource department to help with remediation. This will begin the week of October 22.

CCS

Once again this year we are partnering with [Community Collective Services](#) (CCS) to provide our students with extra activities. They will provide our Transition to High School workshops, our Girls' group and T.E.A.M lunch activities, as well as Drama Club. More info in the New Year.

After School Activities

We are having extra-curricular activities through EducAction after school. It will start in November.

School News

Assembly – August 29

We had 2 separate assembly for Cycle 2 and Cycle 3. We had a chance to introduce the staff to the students and had a dialogue about school rules and safety.

Curriculum Night and AGM – September 6th

We had a great attendance for our AGM and Curriculum night, our gym was full of parents to start the night. Meetings with teachers were well run. We ran 2 sessions to accommodate siblings.

Ultimate Frisbee – September 17th

A little less than 50 grade 6 students participated in this event. A fun time for all!

Ped Day – October 1st

Teachers had time to prepare the IEPs. They will be sent home with the progress report on October 15.

Terry Fox run/walk –September26

Wednesday morning we had our assembly and the next day we had our walk and the weather was much better.

Handball tournament – October 2nd

Again about 40 grade 5 students participated in this tournament.

BHS music program – October11th

We will have the visit of BHS music program.

Ped Day – October 17th—Region 2

Teachers will have all kinds of workshops on Deep Learning at PCHS.

Cross Country Run – October 23th

It will be at the Morgan Arboretum. Around 150 students are participating.

APPENDIX 5 **Parents' Committee**

Lester B. Pearson School Board Parents Committee Representative Report

Presented at Sherbrooke Academy Senior Governing Board Meeting October 11, 2018

- I attended the first of the two part AGM of the Parents committee on September 27, 2018. The meeting was held at the LBPSB Head Office in Dorval.
- Outgoing Chair Shane Ross opened the meeting and introduced the special guests in attendance.
- Barbara Schnider was awarded the 2018 Conny Held Award, presented by Mike Nalezcz.
- Agenda covered the PC structure and it's internal rules of governing as well as the many sub-committees that can be joined.
- Elementary West, East and High school subcommittees will also be formed.
- Much discussion revolved around internal and external communication tools such as Basecamp.
- External committees EPCA (English Parents' Committee Association) and PEF (Pearson Educational Foundation) were introduced; representatives to these committees will be elected at the next meeting October 11, 2018.
- LBPSB committees were introduced; representatives to these committees will be elected at the next meeting October 11, 2018.
- SNAC (Special Needs Advisory Committee) was introduced and its 2018-2019 members were confirmed.
- The second part of the AGM will be held on October 11, 2018.

Tara Brisson

Alt. Rep to the Parents Committee