

**Sherbrooke Academy – Senior Campus  
Governing Board Minutes – October 11 2017  
6:30 PM  
Senior Campus – Meeting Room**

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<b>Type of meeting:</b>	<b>Governing Board – Regular 2017-18 #1</b>
<b>Participants:</b>	Steven McGurn, Kenny Bodanis, Liane Zechmeister, Robert Craft, Liliana Medeiros, Tara Brisson
<b>Staff:</b>	Michele Delaunay, Lynne Huber, Linda Homsy, Heather White, Isabelle Belanger, Wendy Allen
<b>Principal:</b>	Sylvie Martin
<b>Public:</b>	No Public Was Present at the Meeting
<b>Regrets</b>	Suzanne Dugas, Chantal Cadieux,

**AGENDA TOPICS**

- 1.1**      **Call to Order & Welcome**  
S. Martin called the meeting to order at 6:35 PM & welcomed everyone
- 1.2**      **Adoption of the Agenda**  
17-18-01      *After discussion, motion duly proposed by T. Brisson & seconded by K. Bodanis, the agenda was approved unanimously*
- 1.2**      **NEW BUSINESS**
- 1.2.1**      **Election of Governing Board Chair**  
17-18-02      *After discussion, including one abstention, motion duly proposed by K. Bodanis & seconded by L. Homsy, S. McGurn was elected as the Governing Board Chair*
- 1.2.2**      **Election of Governing Board Secretary**  
17-18-03      *After discussion, motion duly proposed by St. McGurn & seconded by M. Delaunay, Sue Day was elected unanimously as the Governing Board Secretary*
- 1.2.3**      **Election of Governing Board Vice-Chair**  
17-18-04      *After discussion, motion duly proposed by T. Brisson & seconded by H. White, K. Bodanis was elected unanimously the Governing Board Vice-Chair*

**Questions From the Public**

- No public was present therefore no questions were asked

- 1.2.4**            **Governing Board Internal Rules of Management**  
 17-18-05        *After discussion, motion duly proposed by K. Bodanis & seconded by L. Homsy the Governing Board Internal Rules of Management were approved unanimously*
- 1.2.5**            **Daycare Parents' Committee**  
 • There will be no Daycare Parents' Committee at Sherbrooke Academy Senior
- 1.2.6**            **Community Reps**  
 • L. Zechmeister has offered to be a Sherbrooke Academy Senior Community Rep
- 1.2.7**            **Commissioner's Invite to Governing Board Meetings**  
 17-18-06        *After discussion, motion duly proposed by K. Bodanis & seconded by L. Zechmeister, M. Sherman has been invited to attend all Sherbrooke Academy Senior governing board meetings*
- 1.2.8**            **Emergency Preparedness Plan**  
 • 3 binders are kept in the building, 1 in the main office, 1 with the daycare & 1 with the custodian  
 • Information for the binder is being updated yearly  
 17-18-07        *After discussion, motion duly proposed by L. Zechmeister & seconded by H. White, the Emergency Preparedness Plan binder was approved unanimously*
- 1.2.9**            **Rental Approval**  
 Lakeshore Soccer Club  
 • Monday Wednesday & Thursday  
 • 6:30 pm – 8:30 pm  
 • November 1<sup>st</sup> – April 30<sup>th</sup>
- Special Olympics Lakeshore Soccer Training  
 • Tuesdays  
 • 6:30 pm – 8:30 pm  
 • November 1<sup>st</sup> – April 30<sup>th</sup>
- Grad Comedy Night Fundraiser (Adult)  
 • January 26<sup>th</sup>  
 • Taking place from 4:00 – Midnight  
 • Food & alcohol will be served  
 • Governing Board has requested that the gym sound system not be  
 moved
- 17-18-08        *After discussion, motion duly proposed by T. Brisson & seconded by L. Homsy, the above mentioned rentals were approved unanimously*
- 1.2.10**          **Ratification of the Votes**  
 Condo AGM Meeting  
 • Taking place on Sept 28<sup>th</sup> or 29<sup>th</sup> for a group of 20-25 people  
 • The meeting room on the main floor is being requested for this meeting  
 18-18-09        *After discussion, motion duly proposed by K. Bodanis & seconded by H. White, the Condo AGM Meeting rental was approved unanimously*

Rental of Recorder for Cycle 2

- Voted at the AGM

18-18-10 *After discussion, motion duly proposed by L. Homsy & seconded by L. Huber, the recorder rental for cycle 2 was approved unanimously*

Band Instrument Rental (Clarinets, Flutes, Trumpets & Trombones)

- Voted at the AGM, but was not approved
- Rental of instruments for grade 5 & 6; to be used during class
- Average rental cost of the instruments will be \$120
- Students are encouraged to practice at home
- Students will not be allowed to transport their trombone on the school bus
- Home & School are willing to help fundraise to offset the cost for parents
- Siblings are encouraged to share their instrument; this will keep the cost down to a minimum for parents
- Forms will be sent home shortly to parents

17-18-11 *After discussion, motion duly proposed by L. Homsy & seconded by L. Huber, the request for the band instrument rental was approved unanimously*

**1.2.11 Food & Nutrition Policy Consultation**

- Taking in affect as of July 1 2018
- A written response to the Food & Nutrition Policy Consultation will be drafted by K. Bodanis & will be presented & voted on at the November governing board meeting

**1.2.12 Field Trip Approval**

- Entire school to view the movie “Wonder” at the Kirkland Colisee on Friday November 17<sup>th</sup>
- Cost will be \$10 per student (cost for entry & bus only)

17-18-12 *After discussion, motion duly proposed by T. Brisson & seconded by R. Craft, the movie viewing of “Wonder” at the Kirkland Colisee on November 17<sup>th</sup> was approved unanimously*

**1.2.13 Grad Committee Approvals**

Hoodies & t-shirts

- Cost for both is \$30; student’s name on the garment is \$2 extra

TCBY Fundraiser

- Taking place once a month at both campuses
- Cost is \$2.50 per snack

Comedy Night Fundraiser (Adult)

- Taking place on January 26<sup>th</sup>
- Ticket cost is \$40 per ticket

17-18-13 *After discussion, motion duly proposed by K. Bodanis & seconded by H. White, the hoodies & t-shirts, TCBY & comedy night fundraisers were all approved unanimously*

### 1.2.14 Home & School Approval of Activities

the

- **Family Holiday Fair** (December 2, 2017 @ SR campus) – fundraising to cover the costs of the basket items, prizes at games, raise funds to cover other events for the school community- including but not limited to the holiday baskets
- **Children’s Bazaar** (December 15, 2017 @ JR campus) - no fundraising to be done, extra costs to be covered by Home & School
- **Annual Holiday Baskets** (November/December 2017) - Not a fundraising event; but an opportunity for the school to give back to the community & collect non-perishables from the school families to create baskets for the less fortunate. With funds raised from the Holiday Fair & donations, Home & School will purchase perishable items for those families
- **Fundscrip** (ongoing throughout the year) – Minimal funds are raised & will be used toward various Home & School supported events during the year
- **Family movie night** (February 26, 2018 @ SR campus) – no fundraising to be done, cost for the event to be covered by Home & School

17-18-14 *After discussion, motion duly proposed by K. Bodanis & seconded by H. White, the Home & School activities were approved unanimously*

### 1.2.15 Leucan Halloween Box Approval

- Miss Helen will distribute the Leucan Halloween Boxes to the students as well as spearhead anything needed to make sure that this initiative is a success

17-18-15 *After discussion, motion duly proposed by L. Medeiros & seconded by L. Huber, the Leucan Halloween Box distribution to all students was approved unanimously*

### 1.2.16 Coat Drive

- Collection of coats, snowsuits, boots, hats, mitts of all sizes is requested
- This initiative will be starting in November & will continue for a 6 week period
- An ERMS message will be sent out to parents advising them of this coat drive
- Children’s coats, etc, will be delivered to schools in need within the LBPSB
- Adult coats, etc, will be delivered to Sun Youth

17-18-16 *After discussion, motion duly proposed by K. Bodanis & seconded by T. Brisson, the Coat Drive was approved unanimously*

## 1.3 REPORTS

### 1.3.1 Parents’ Committee Report

- Report presented
- Presented in Appendix 5

### 1.3.2 Home & School Report

- Home & School committee report was presented
- The Home & School report is presented in Appendix 1

### 1.3.3 Daycare Report

- The Daycare Report was presented
- The Daycare Report is presented in Appendix 2

- 1.3.4 **Council of Commissioners' Report**
- No report was given, M. Sherman was absent from the meeting

- 1.3.5 **Teachers' Report**
- The Teacher's Report was presented
  - The Teacher's Report is presented in Appendix 3

- 1.3.6 **Principal's Report**
- The Principal's Report was presented
  - The Principal's Report is presented in Appendix 4

- 1.4 **CORRESPONDENCE**
- Parent requested to sell RRSP's at the school
  - This request was denied by the governing board

- 1.5 **VARIA**
- No varia was mentioned

1.6 **ADJOURNMENT**

17-18-17 *At 8:30 pm, motion duly proposed by L. Medeiros & seconded by K. Bodanis, adjournment was approved unanimously*

Next meeting: November 8 2017 @ 6:30 pm

Respectfully submitted, by Sue Day, Executive Assistant, High School Sector

Approved \_\_\_\_\_  
Principal

Approved \_\_\_\_\_  
Governing Board Chair

## APPENDIX 1 Home & School

### Recap of Home & School Initiatives From Last Month:

- Hosted Welcome back Family pizza party for JR & SR school (at JR campus). Pizza sold at cost; H&S hired Dance animation & glitter tattoos for kids to enjoy. Our principals served cake to the families. The event cost approx. \$2200 with pizza costs at \$900 = net cost to H&S approximately 1300\$
- Supplied & bagged (by class) 500 apples for ALL students to enjoy after the Terry Fox walk. The cost of the apples will be donated to Terry Fox Fund

### Upcoming Events:

- Covering the cost of the Bagpiper to play at JR for joint JR/SR Remembrance Day Assembly.
- Ongoing Pizza & Subway lunches (2 lunches per month)
- Ongoing Tea Trolleys for staff at both Campuses– once a month H&S parents donate baked goods & a “trolley” goes class to class so teachers can enjoy a quick tea/coffee & dessert break

### Requests from Senior or Junior Governing Board this month

- **Family Holiday Fair** (December 2, 2017 @ SR campus) – fundraising to cover the costs of the basket items, prizes at games, raise funds to cover other events for the school community- including but not limited to the holiday baskets
- **Children’s Bazaar** (December 15, 2017 @ JR campus) - no fundraising to be done, extra costs to be covered by H&S
- **Annual Holiday Baskets** (November/December 2017) - Not a fundraising event; but an opportunity for the school to give back to the community & collect non-perishables from the school families to create baskets for the less fortunate. With funds raised from the Holiday Fair, & donations, H&S will purchase perishable items for those families
- **Fundscrip** (ongoing throughout the year) – Minimal funds are raised & will be used toward various H&S supported events during the year
- **Family movie night** (February 26, 2018 @ SR campus) – no fundraising to be done, cost for the event to be covered by H&S

***Next H&S meeting: November 1, 2017 at 6:30pm @ SR campus***

## APPENDIX 2 Daycare

- Our first Ped Day was on September 22<sup>nd</sup>; we had a pancake breakfast for the children. Also did crafts & games
  - The cost was \$13.00
  
  - On October 6<sup>th</sup> the children participated in making apple sauce
  - Did a fall craft with leaves & some building games
  - In the afternoon, we watched a movie (Captain Underpants the first epic movie) & had popcorn.
  - The cost was \$13.00
  
  - We are planning on having for the Oct.30<sup>th</sup> ped day, The Company “Break City” (Hip Hop workshop)
  - Daycare Fees           \$10.00
  - Activity fees            \$6.00
  - Total cost                \$16.00
- Motion duly proposed by T. Brisson & seconded by L. Medeiros that the October 30<sup>th</sup> Break City Hip Hop workshop was approved unanimously*
- Extracurricular Activities registration is underway with a deadline of October 5<sup>th</sup>
  - Extracurricular activities are to begin the week of October 16<sup>th</sup>
  - Activities offered will be Brixology, Cartooning Universe & Karate
  - We started our activities calendar for October which alternates between gym, computer & Wii dance
  - Decorating our bulletin board & Science on Friday’s
  - These activities are done after homework after 4:00 p.m
  - Count is 97 in daycare



### **APPENDIX 3**

### **Teachers 'Report**

- Practices for the Variety Show have started. Students from grade 5 & 6 were invited to audition
- Math Olympic tryouts were held. This is an event for Grade 6 students. We have formed a team of 12 members with 2 alternates. The competition is scheduled for the beginning of December
- Cycle 3 students participated in Ultimate Frisbee
- The Grade 6 Peace Partners introduced themselves to the students during the Terry Fox assembly. They will also be talking about the role they play, during the Virtue Assembly. There are 16 students involved. Training sessions take place once a week. Peace Partner teams have been established & a schedule for the month of October has been posted
- The Grade 5 students participated in a handball tournament
- The first grad meeting took place on September 25<sup>th</sup>
- The BHS concert band performed for the students on October 4<sup>th</sup>
- Students are preparing for the Cross Country run, scheduled to take place on October 18<sup>th</sup>

## **APPENDIX 4** **Principal's Report**

### **Note of Appreciation to H & S**

- Note of appreciation to all Home & School members for the exciting Pizza party; it was a 1<sup>st</sup> event to remember.
- Thank you for the Apple on Terry Fox Walk

### **School Website**

- Our school website has been updated. I invite parents to check the site on a regular basis for information & updates <http://sherbrookesr.lbpsb.qc.ca>

### **Grants**

#### **Ministère de l'Éducation et de l'Enseignement Supérieur (MEES) Mésures (Grants)**

##### **Innovation Grant – Mesure 15170**

- MEES has allotted a grant to our school to be spent on innovations impacting physical space, professional development, Instructional Integration or Pedagogical Technology support & the like. Our school team is presently prioritizing our needs

##### **A l'école on bouge – Mesure 15023 –**

- We are one of 7 schools that is receiving this funding, which is to be used to encourage students to be active. This is tied in with *Cube Energie Project* & *My Daycare is Physically Active*. School Board Consultant, Rena Walters will be helping out the school with this project

##### **Cultures in the School Grant**

- We are presently looking at a school artists to support our School Educational Project

##### **Homework & Francisation**

- As in the past this money will be used to add time to our French & English resource department to help with remediation. This will begin the week of October 2

##### **CCS**

- Once again this year we are partnering with [Community Collective Services](#) (CCS) to provide our students with extra activities. They will provide our Transition to High School workshops, our Girls' group & T.E.A.M lunch activities; more info in the New Year

##### **After School Activities**

- We are having extra-curricular activities through EducAction after school

##### **Junior – Senior Connection**

- Home & School Pizza Party, September 22, Junior Campus 17:00 – 19:00 – Great Success
- Remembrance Day Assembly, November 9, Junior Campus, a.m.
- Holiday Fair, December, Senior Campus, 9:00 – 13:00
- Holiday Bazar, December, Junior Campus, a.m.
- Home & School Movie Night, February 28, Senior Campus
- Year-End Family Barbeque, June 6, 17:00 – 19:00



## **School News**

### **Assembly – August 30<sup>st</sup>**

- We had 2 separate assembly for Cycle 2 & Cycle 3. We had a chance to introduce the staff to the students and had a dialogue about school rules & safety

### **Curriculum Night – September 7<sup>th</sup>**

- We had a great attendance, our gym was full of parents to start the night. Meetings with teachers were well run. We ran 2 sessions to accommodate siblings

### **Ultimate Frisbee – September 18<sup>th</sup>**

- A little less than 50 grade 6 students participated in this event; a fun time for all!

### **Ped Day – September 22<sup>rd</sup>**

- Teachers had time to prepare the IEPs. They were sent home with the progress report.

### **Terry Fox run/walk – October 2<sup>nd</sup>**

- Monday morning the weather was perfect, we did not tally the money yet. More news to come

### **Handball tournament – October 3<sup>rd</sup>**

- Again about 50 grade 5 students participated in this tournament

### **BHS music program – October 4<sup>th</sup>**

- We had the visit of BHS music program. Performance for our students was exceptional

### **Ped Day – October 6<sup>th</sup>**

- Teachers had all kinds of workshops outside the building offered by the board

### **Cross Country Run – October 18<sup>th</sup>**

- It will be at the Morgan Arboretum; around 150 students are participating.

### **Grade 6 Enriched Exam – November 4<sup>th</sup>**

- In High School, Saturday morning

## APPENDIX 5 Parents' Committee

**ATTENDEES:** Representatives 31 of 48 member schools were in attendance, as well as Commissioners Nan Beaton and Danny Olivenstein. Assistant Director Thomas Rhymes was present from the LBPSB Administration. SNAC Chair, Jen DiMarco was also in attendance. Please see member attendance report attached.

### **Summer Activities:**

- **Preparation of the 2017 Governing Board AGA Kit:** The AGA Kit Subcommittee met and prepared the 2017 AGA Kit for Governing Boards. The purpose of the kit was to provide support to Governing Board Chairs who were responsible for running the 2017 AGAs. The meeting kit highlighted the changes implemented by Bill 105 and included sample invitations, nomination forms, and ballots.
- **Preparation for the 2017 PC AGA:** The PC Advisory met throughout the summer to prepare for the 2017 Parents' Committee AGA. The AGA was separated into two parts with the first part focused on providing current members information about the PC, its mandate, and the various affiliated roles and positions within it and its external memberships. The second meeting will focus on elections to those various roles.
- **WestPark GB:** The Advisory of the PC sent a letter to Council requesting clarification regarding its June resolution to dissolve the WestPark GB. Council responded with a comprehensive letter outlining the decision.

### **KEY TOPICS:**

- **2017 AGA Presentation:** a copy can be found on our website.
- **Connie Held Award:** Congratulations to Mike Nalecz, who received the 2017 Connie Held Award for his dedication and commitment as an outstanding and long-time volunteer who contributed significantly to the Parents' Committee.
- **2017 Parent Representative Handbook:** outlines the various positions and roles within the LBPSB Parents' Committee. Members are asked to review and think about how they could make an impact. Voting to take place during next meeting scheduled for October 16, 2017.
- **SNAC Designees:** Approved SNAC designees

### **REPORTS:**

- Elementary West Subcommittee Report (none)
- Elementary East Subcommittee Report (none)
- High School Subcommittee Report
- Parent Commissioners Report to PC (attached)
- SNAC Report to PC (attached)

**DATE OF NEXT MEETING:** October 16, 2017

Please note this document contains live hyperlinks. To access to electronic version, please visit: <http://parents.lbpsb.qc.ca/reports>

