

**Sherbrooke Academy – Senior Campus
Governing Board Minutes – December 14 2016
6:30 – 9:00 PM
Senior Campus – Meeting Room**

Type of meeting: Governing Board – Regular 2016-17 #3

Participants: Suzanne Belair, Kenny Bodanis, Sarah Gibson, Jeremy Asch, Martin Sherman

Staff: Michele Delaunay, Suzanne Dugas, Linda Homsy, Lynne Huber

Principal: Sylvie Martin

Public: No Public Was Present at the Meeting

Regrets Lori Barrett, Steven McGurn, Nathalie Mancini, Heather White, Scott Henderson (Community Rep)

AGENDA TOPICS

3.1 Call to Order & Welcome

Kenny Bodanis called the meeting to order at 6:35 PM and welcomed everyone

3.2 Adoption of the Agenda

16-17-17

After discussion, motion duly proposed by S. Gibson & seconded by M. Delaunay , the agenda was approved unanimously

3.3 Adoption of the Minutes of November 9, 2016

16-17-18

After discussion, motion duly proposed by S. Gibson & seconded by L. Homsy, the minutes of November 9 2016 were approved unanimously

Questions From the Public

- No public was present therefore no questions were asked

3.2 BUSINESS ARISING

3.2.1 Open House

- Area high schools will not be scheduling 2 open house dates; those parents who cannot attend the scheduled open house date can make an appointment with the school's administrator to visit the school

3.3 NEW BUSINESS

3.3.1 School November Revised Budget

16-17-19

- The Sherbrooke Academy Sr school budget was presented
After discussion, motion duly proposed by S. Dugas. & seconded by J. Asch, the Sherbrooke Academy Sr. November revised budget was approved unanimously

3.3.2 Daycare November Revised Budget

- The Sherbrooke Academy Sr Daycare budget was presented
- 16-17-20 *After discussion, motion duly proposed by L. Homsy & seconded by S. Dugas, the Sherbrooke Academy Sr. Daycare November revised budget was approved unanimously*

3.3.3 School Capital Projects

- The school capital project were presented
- There was a suggestion to install cameras in the hallways; this topic has been tabled to the February governing board meeting

3.3.4 Field Trips

April 13 2017 - Grad Trip to Old Montreal – Grade 6

- Cultural visit to Old Montreal
 - Rally, scavenger hunt, lunch at Mikes, bowling at Laurentian Lanes
 - Ratio is 1/12 at a cost of \$72 per student (including cost of bus)
- 16-17-21 *After discussion, motion duly proposed by L. Huber & seconded by L. Homsy, including 2 abstentions, the grade 6 grad trip to Old Montreal was approved unanimously*

January 20 2017 – Cepsium University of Montreal – Grade 6

- 20-25 students attending
 - Ratio is 1/11
 - Final price is \$30 per student, not \$27 per student as mentioned in the November 6th governing board minutes
- 16-17-22 *After discussion, motion duly proposed by S. Gibson & seconded by J. Asch, the Cepsium price increase from \$30 per student instead of \$27 per student was approved unanimously*

January 26 2017 - Daycare ECA – Educ-action

- Fusion Sports, Hip-Hop & Karate will be offered
 - Activities will be taking place from 2:45-3:45 for a period of 8 weeks
 - Educ-action will not use the stereo equipment (this request will be included in the contract)
- 16-17-23 *After discussion, motion duly proposed by S. Gibson & seconded by S. Dugas, Educ-action was approved unanimously*

3.4 REPORTS

3.4.1 Parents' Committee

- J. Asch presented the Parents Committee Report
- Sent by email & presented in Appendix 1

3.4.2 H&S Report

- Sent by email & presented in Appendix 2

3.4.3 Daycare report

- M. Delaunay presented the Daycare Report
- Sent by email & presented in Appendix 3

January 27 2017 – Daycare Ped Day Activity – Enfant & Compagnie

- Students will learn to make pasta (Cavatelli) & also have a sport activity (Boot Camp)
- Each activity will be done in 2 séances depending on the numbers
- Cost will be \$10 daycare fees; \$16.50 activity fees; \$3 to be paid by daycare; total for parents will be \$23.50

16-17-24 *After discussion, motion duly proposed by S. Dugas & seconded by S. Belair, Enfant & Compagnie was approved was approved unanimously*

3.4.4 Council of Commissioners' Minutes

- Ethics Policy is being revamped, hope to have a rough copy by mid-January

3.4.5 Teachers' Report

- S. Dugas, L. Homsy & H. White presented the Teachers' reports
- Sent by email & presented in Appendix 4

3.4.6 Principal's Report

- S. Martin presented the Principal's report
- Sent by email & presented in Appendix 5

3.5 CORRESPONDENCE

- No correspondence was received

3.6 VARIA

Security Issue with Daycare

- When parents drop off their children, as the children turn the corner to go through the daycare entrance, parents are not able to see if their children have indeed entered the daycare
- It was recommended to install a busser on the side door
- S. Martin will speak with the Region 2 Maintenance Manager regarding this suggestion

January 19 – Learning In Action

- Open house style evening; parents from grade 2 will also be invited for a visit
- Invitation will be sent out to parents shortly

Teacher Absence in Grade 4 Class

- S. Martin will send a letter home to parents to reassure them about the grade 4 class & who is the replacement teacher for the time of the absence of the regular teacher

Merger Debrief

- It was suggested to send out a survey to parents regarding the merger process; maybe this survey can be initiated from the school board

3.7 ADJOURNMENT

16-17-23 *At 8:35 PM, motion duly proposed by S. Dugas & seconded by S. Gibson that the meeting be adjourned, adjournment was approved unanimously*

Next meeting: Wednesday, February 8th, 2017 at 6:30 PM

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

APPENDIX 1 Parents' Committee

ATTENDEES: 32 of 48 member schools were represented, a Commissioner, members of the public, administration, & the media

UPDATES:

- **Website:** parents.lbpsb.qc.ca has launched but is still being developed for mobile
- **History Curriculum:** Letter of support to EPCA was passed
- **Calendars:** Committee & Subcommittee calendars have been decided & will be maintained on the PC website, Basecamp, & the LBPSB website
- **PC Internal Rules:** Updated & passed
- **Ad Hoc Subcommittees:** Subcommittees focusing on Committee priorities finalized & Chairs/members decided & dates of first meetings discussed
- **Expense Guidelines:** Maximum \$10 per hour up to 4 hours for babysitting / meeting on the honor system (not claiming as an expense babysitting you would not normally pay for e.g. family members); taxis / Uber used to attend PC meetings (committee & subcommittees) are acceptable expenses; GB-related expenses to be assumed & determined by the GB from their budgets

KEY TOPICS:

- **Invitations:** Formal invitations made to administration & Council members
- **History Curriculum Presentation:** Given by Tom Rhymes [Director of Educational Services]; major shift in 2016 from chronological / thematic to chronological / chronological with thematic interwoven in both sec. III & sec. IV curricula; overall very positive response from pilot project teachers but students were not surveyed
- **Ethics:** Steve Balleine [Assistant Director General - Administration] spoke on the ethics inquiry & the UPAC investigation into our [LBPSB] international program (mistakes were made & we are happy to work with the auditor assigned in order to move on to dispense the dark cloud, UPAC was contacted by the Board); Frank Clarke [Parent Commissioner] spoke on behalf of the Commissioners, saying they were limited in what they could share by the confidentiality agreements Commissioners were required to sign, & also that the ethics policy was meant to be rehabilitative on the first offense, not punitive (there will be further sanctions if the behavior continues); Nan Beaton offered that the Council members have consequently decided to review & revise the ethics policy; parents offered various views (let's move on & focus on what is within our purview, Ms. Stein Day needs to resign or be removed) but the prevailing opinion was that we need to move on; a draft letter to Council was discussed, revised & passed
- **REPORTS:**
 - Elementary West Subcommittee Report: N/A
 - [Elementary East Subcommittee Report](#)
 - [High School Subcommittee Report](#)
 - [SNAC Report](#)

DATE OF NEXT MEETING: February 2nd, 2017

Please note this document contains live hyperlinks. To access to electronic version, please visit: parents.lbpsb.qc.ca/archives

APPENDIX 2 Home and School

Recap of Home & School Initiatives Since Last GB Meeting:

- **Family Holiday Fair** was held Dec 3rd Senior Campus
 - The gym was transformed into a “Fair” with activities for all ages, cookie decorating, fish pond, teddy tomobola, bottle raffle, silent auction, basket raffles – Spectacular!
 - **Subway & Pizza Lunches** ongoing - Jan 11th subway lunch for grade six will be delivered to John Abbott for the volleyball participants
 - **Mabel’s Labels & Fundscrip campaigns** ongoing for the year – more promotion coming for Fundscrip in the new year
 - **School Clothing/Spirit wear** – second campaign closed— to be distributed; before holidays. Next Campaign TBC
 - **Teacher Support for Conference on Nov 25th**
 - **Tea Trolley** – both campuses monthly
- **Upcoming Events:** (calling on a large volunteer base with the planning ongoing)
- **Holiday Food Basket** Collections at both campuses for 13 families – from our community, Maple Grove & Sunshine Academy. Bins at both schools with sorting on the 19th & delivery on the 20th
 - **Children’s Bazar** – 2\$ gift shopping for both campus students (no fundraising) to be held at the Junior Campus Dec 16th Seniors will walk over. Times are set Event being organized. Santa will visit, there will be a photo booth, games for the children - all Home & School sponsored
 - **Junior School Cookies & Hot Chocolate** on Dec 23rd Pyjama Day — cookies, juice, fruit & hot chocolate with “Twas the night before Christmas” reading to the junior students

Next meeting is Dec 21st 6:30pm @ Jr campus

No requests from Senior or Junior Governing Board this month

APPENDIX 3
Daycare

- The last ped day was November 24, 2016 with Nous les Arts; it went very well
- Our next one is on January 27, 2017 & we are having Enfant & Compagnie. The children will learn to make pasta (Cavatelli) & also have a sport activity (Boot Camp)
- Each activity will be done in 2 séances depending of the numbers
- The cost will be \$10.00 daycare fees
- \$16.50 activity fees
- \$3.00 to be paid by daycare
- Total for parents will be \$23.50
- On November 25th we went to our annual I.A.S.S conference; this year the motivational speaker was Linda Edgecombe
- This year the motivational speaker was Linda Edgecombe

APPENDIX 4 Teachers' Report

Variety Show

The first Sherbrooke Academy Senior Variety Show took place November 30th. There was an afternoon performance for the school & an evening performance for the parents. The students in grades 5 & 6 had a chance to share their talents. All of the students (stage crew, mc's & performers) were amazing!

Math Olympics

The Math Olympics were held at Riverdale high school on Thursday, December 8th. Our team, consisting of 12 grade 6 students, made us proud. The students were scored on 4 events, earning 1 1st place & 2nd place ribbons. Out of 10 participating schools, Sherbrooke Academy Sr. placed 2nd overall, earning silver medals. It was a very exciting evening.

Theatre Play - Lost Boys

Auditions were held December 12th & 13th for a drama production scheduled to take place in the spring. There was a great turn out. There are acting and singing roles. Auditions were open to Grade 5 & 6 students, with priority given to the Grade 6 students. The play is called Lost Boys (a spin on Peter Pan). Roles will be assigned before the holidays, so that students can begin learning their lines.

Christmas Fair

The Christmas Fair was held at the Senior Campus on December 3rd

Virtues Assembly

The Grade 6 students from Homeroom 601 will be in charge of the Virtue Assembly this month. The assembly will take place the morning of Thursday, December 15th

Qui Lira Vaincra

Our school will take part in the reading contest "Qui Lira Vaincra" organized by our School Board. A team of 6 +2 students (4 grade five & 4 grade six) will be formed. Each student will read at least 4 books from a provided list of 13 books. A "reach for the top" type of contest will be held in March (for the semi-finale) & on April 14th (for the finale). Parents of the participating children will receive a letter before the December break.

Peace Pals Program

Is a leadership program where students discuss topics such as conflicts, intimidation & mediation. It is aimed at grade six students & should start soon after the December break. Application letters were given this week. More information to follow

Grad Hoodies & T-shirts

Order forms were distributed to the grade six students this week. Order form & payments have to be in by Friday December 16th.

Elf Shop

Will take place at Sherbrooke Academy Jr on Friday, December 16th following a set schedule, each class will walk there with teacher & parent volunteers.

Skating

Has been added to our P.E. program. It will take place at the Windemere skating rink in January & February, during P.E. classes. Information forms were sent home this week.

CEPSUM

Forms will be sent home on January 9th this is a grade 6 field trip

Contes de Noël

Grade 5 students wrote “contes de Noël” for “junior” children. Students from the 4 classes were paired (M. Teasdale & Mme. Bélanger) for this activity. They will walk to Sherbrooke Academy Jr next Thursday & read their stories to the children.

Musée Vivant

In their French classes, the 4 grade 6 students worked very hard on biographies of famous characters. They will soon translate them in English & get ready for the “musée vivant” presentations that will be held on January 19th, at night as part of the “open house”.

APPENDIX 6
Principal's Report

Change to The Calendar

December 23rd will be a shorten day, school will end at 11:20 with bus departure at 11:30. Daycare will be open only until 4pm

School Website

Our school website continues to be updated. I invite parents to check the site on a regular basis for information & updates <http://sherbrookesr.lbpsb.qc.ca>

Service Contract

Project	Teacher	Time Frame	Hourly Rate
Homework	Maria Valela	Monday, 3 hrs/day Nov 28 – March 20 5 hrs a day to end of June	\$40
Francisation	Maria Valela	Mondays, 2 hrs/day for 30 hrs	\$40
Homework	Jennifer Cleary	Fridays 5 hrs/day May 12 – June 23	\$40
Francisation	Jennifer Cleary	Friday 5 hrs/day Nov 4 – May 5	\$40

School News

November 30

Sherbrooke Academy Senior's first annual Variety Show for Grade 5 & 6, there is a lot of talent at our school!

December 2

Mme Dunsmore walked over to the Jr to sing with a class of grade 2 students in French

December 3

Sherbrooke Academy's first annual Holiday Fair at the Sr campus organized by H & S. What a beautiful matinee it was

December 8

Sherbrooke Academy's first presence at the Board Annual Math Olympic at Riverdale; we did very well and came home with a silver medal

December 15

Virtue Assembly with Mme Choinière. Grade 6 is responsible this month

December 16

Sherbrooke Academy's first annual Holiday Bazaar at the Sr campus organized by H & S, students will walk to the Jr for a visit during the day to shop

December 19-20

Preparation & delivery of the Holiday Baskets. Thank you for all the food donations

December 19-20

Sherbrooke Academy's first Holiday concert at the Sr campus organized by our music teacher in collaboration with staff & parents. It is titled "Paint the Town December"

December 23

Shorten day: 11:30 end of class. Bus at 11:30 & daycare closes at 4pm

January 9

Welcome back to everyone for the New Year

January 11

Volleyball tournament for grade 6

January 19

Learning in action: Open house style evening. Parents from grade 2 will also be invited for a visit

January 27

SA local ped. day