

**Sherbrooke Academy – Senior Campus
Governing Board Minutes – November 9 2016
6:30 – 9:00 PM
Senior Campus – Meeting Room**

Type of meeting:	Governing Board – Regular 2016-17 #2
Participants:	Lori Barrett, Suzanne Belair, Kenny Bodanis, Sarah Gibson, Steven McGurn
Staff:	Michele Delaunay, Suzanne Dugas, Linda Homsy, Lynne Huber, Nathalie Mancini, Heather White
Principal:	Sylvie Martin
Public:	6 members of the public attended

AGENDA TOPICS

- 2.1** **Call to Order & Welcome**
Steven McGurn called the meeting to order at 6:30 PM and welcomed everyone
- 2.2** **Adoption of the Agenda**
16-17-10 *After discussion, motion duly proposed by S. Dugas & seconded by L. Homsy, the agenda was approved unanimously*
- 2.3** **Adoption of the Minutes of October 12, 2016**
16-17-11 *After discussion, motion duly proposed by K. Bodanis & seconded by L. Barrett, the minutes of October 12 2016 were approved unanimously*

Questions From the Public – 6 members of the public

- Concerns were mentioned regarding the level of French being taught in grade 5
- There seems to be a problem with consistency, seems to be different levels of French being taught in each French class
- It was mentioned that the level of French has decreased
- Text & workbooks are the same between classes however the amount of homework is not; some students have larger assignments & some have less homework
- S. Martin comments are as follows:
 - All teachers are following the progression of learning
 - Teachers adjust their teaching methods on class performance
 - Student objectives as well as how they achieve them, are at the teachers discretion
 - There is an adjustment period, it takes time to adjust & settle in

2.2 BUSINESS ARISING

2.2.1 Community Reps

- Mr. Moss was approached to be the Sherbrooke Academy Sr. Community Rep; we are awaiting confirmation from Mr. Moss
- Mr. S. Henderson, representative from Sherbrooke Academy Jr. will be taking part in all Sherbrooke Academy Sr. governing board meetings

2.2.2 PELO

- There was not enough interest in PELO classes therefore it has been cancelled

2.2.3 Emergency Preparedness Plan Binder

- The Emergency Preparedness Binder was presented & circulated
 - 1 Emergency Preparedness Plan Binder is kept in the principal's office, 1 in the daycare & 1 in the caretaker's office; each teacher also has a folder in his/her classroom with all pertinent emergency information
 - Sherbrooke Academy Sr's emergency location is Sherbrooke Academy Jr.
- 16-17-12 *After discussion, motion duly proposed by N. Mancini & seconded by S. Belair, the Emergency Preparedness Plan was approved unanimously*

2.2.4 History Program

- EPCA has submitted a letter to MELS questioning the content & suggesting more Quebec representation in the History Program
 - EPCA has asked that each governing board compose a letter in support of this letter; deadline to submit this letter is November 15th
- 16-17-13 *After discussion, the motion duly proposed to compose a letter from the governing board to support the History Program letter did not pass; there were 6 against & 2 abstentions*

2.2.5 Field Trips

Jan 20 2017 Cepsun University of Montreal – Grade 6

- 20-25 students attending
- Ration is 1/11
- Price is \$27 per student (including bus)

Jan 11 2017 – Volleyball Tournament at John Abbott – Grade 6

- Price is \$15 per student (including bus)

Feb 15 2017 – Ski Loppet in Les Cedres – Grade 4, 5 & 6

- Ratio is 1/8
- Price is \$15 per student (including bus)

March (Date TBD) – Curling – Grade 3

- More information to come
- Estimated price is \$15 per student (including bus)

16-17-14 *After discussion, motion duly proposed by K. Bodanis & seconded by L. Huber, all field trips were approved unanimously*

2.2.6 Music & Phys Ed on Ped Days

- It was mentioned that both the Phys Ed & Music program are suffering for the simple reason being that many ped days are scheduled on either Friday's or Monday's, which is when both Phys Ed & Music class take place

2.3 NEW BUSINESS

2.3.1 Governing Board Operating Budget

- The governing board operating budget for the 2016-2017 school year is \$414; this budget will be allocated to S. Day as governing board secretary

2.3.2 Grade 4 & 5 High School Open House

- There may be potential for a second round of High School open houses to take place before the entrance exam, which is scheduled for the spring
- Potentially both grade 4 & 5 students will be invited to this open house
- It was mentioned that there would be no room to accommodate both grade 4 & 5 students to these open houses

2.4 REPORTS

2.4.1 Parents' Committee

- K. Bodanis presented the Parents Committee Report
- Sent by email & presented in Appendix 1

2.4.2 H&S Report

- L. Barrett presented the Home & School Report
- Sent by email & presented in Appendix 2
- It was mentioned that safety was an issue at the Halloween Family Fun Night

2.4.3 Daycare report

- M. Delaunay presented the Daycare Report
- Sent by email & presented in Appendix 3
- It was mention that the new daycare entrance is too dark & requires more lighting; S. Martin will mention this concern to the Region 2 Maintenance Manager

2.4.4 Council of Commissioners' Minutes

- A special council meeting was called on October 17th to create a Special Committee which consists of all Commissioners to discuss:
 - To review the representation of Council to external committees & other organizations
 - To revise the distribution of the stipends for all members of Council
 - To review any matters related to internal business of Council; as deemed appropriate

2.4.5 Teachers' Report

- S. Dugas, L. Homsy & H. White presented the Teachers' reports
- Sent by email & presented in Appendix 4

2.4.6

Principal's Report

- S. Martin presented the Principal's report
- Sent by email & presented in Appendix 5

Fundraisers:

- Grade 6 would like to request permission for the following fundraisers:
 - 1 A refreshment booth at the Talent Show on November 30th
 - 2 A bake sale & bingo games kiosk on December 3rd
 - 3 Order t-shirt/hoodies for the grade 6 grads
 - 4 Lunch time sale of TCBY once a month

16-17-15 *After discussion, motion duly proposed by N. Mancini & seconded by K. Bodanis, all fundraisers were approved unanimously*

2.5

CORRESPONDENCE

- Parent email regarding the French level (addressed during the public question period)

2.6

VARIA

- No varia was mentioned

2.7

ADJOURNMENT

16-17-16 *At 9:00 PM, motion duly proposed by N. Mancini & seconded by L. Homsy that the meeting be adjourned, adjournment was approved unanimously*

Next meeting: Wednesday, December 14th, 2016 at 6:30 PM

Respectfully submitted by Sue Day, Executive Assistant, High School Sector

APPENDIX 1 **Parents' Committee**

Elections for Parent Committee took place. Below is a listing of the positions & the parent volunteers who were voted or acclaimed:

Parent Committee Chair:	Shane Ross
Vice-Chair:	Alaina Gross
Treasurer:	Sharad Bhargava
Communications:	Allison Saunders
Secretary:	Natasha Drysdale

Commissioners Representing Parents:

Elementary:	Jason Doan
High School:	Sharad Bhargava
At Large:	Frank Clarke
SNAC:	Angela Berryman

Committees:

Programs and Services:	Lyane Trepanier
Facilities and Security:	David Zerkler
Transportation Advisory:	Dawn Briand
Intercultural Advisory:	Natasha Drysdale
Communications & Marketing:	Allison Saunders

EPCA:

Dayo Odubayo
Bobbi Brown

We then broke out into the Elementary West subcommittee meeting. Jeremy Asch was elected chair of Elementary West, Lyane Trepanier was voted vice- chair. Other schools at the table for Elementary West will be:

Beacon Hill
Birchwood
Christmas Park
Dorset
Edgewater
Evergreen
Forest Hill Jr and Sr
Margaret Manson
Mount Pleasant
Pierre Elliott Trudeau
Sherbrooke Jr and Sr
St-Anthony
St-Charles
St-Edmund
St-Patrick

At both at the PC meeting & the sub-committee meeting, we were asked to come up with a list of the items we thought should be brought to the table. Some of the interesting things on the list so far are:

- Wi-Fi in all schools
- Review the MSC processes
- Flow down of information to all parents
- Find ways for GBs to communicate with parents – independent list?
- Historical impact of Bill 101
- Add study skills in Elementary
- Easier to use resource guide for parents

Parent reps & alternate were encouraged to reach out to the parent population as much as possible to get feedback. We were encouraged to attend things like Home & School as well as PPO meetings in order to get our "ear to the ground".

Next Sub-committee meeting date is: November 17

Parent Committee meeting date is: November 3

APPENDIX 2

Home and School

- **Home & School Halloween Family Fun Night**—1st family event for both campuses- completely funded by Home & School held at Senior Campus 6-8pm; Great success! Survey Monkey response was over 125 families.
- **Family Holiday Fair** December 3rd 2016 9am-1pm at the Senior Campus
- The gym is transformed into a “Fair” with activities for all ages, cookie decorating, fish pond, teddy tombola, bottle raffle, silent auction, basket raffle, items for purchase for holiday gifts– tickets for sale at the door to participate in activities. Home & School gym rental completed; caretaker for 4 hours paid by Home & School
- **Subway and Pizza Lunches** going well
- **Mabel’s Labels & Fundscrip campaigns** ongoing for the year – more promotion coming for Fundscrip
- **School Clothing/Spirit wear** – first campaign completed—clothes distributed; second campaign due November 30th
- **Latest approvals from Home & School meeting October 19th**
 - o Approve spend for Bagpiper for Remembrance Day event: (two were requested @ 225\$ each per campus from Mme. Choiniere (School Spiritual Animator);- We agreed to spend on one.
 - o Approved Tea Trolley service for the staff—to be funded & operated once a month by Home & School at both campuses; approved purchase of large water dispenser for future events
 - o Approved spend for 530 apples purchase for both campuses for all students for the Terry Fox Run
 - o Approved spend on 12 large Pumpkins purchase for Junior campus – decorating contest
 - o Approved spend for all teachers of 50\$ (max each with receipts req’d) for purchases (books etc... at the Teachers Convention at the end of November.
- **Planning Upcoming Events:** (large volunteer base & planning is required)
 - o Annual Family Holiday Fair Dec 3rd flyer for school support sent
 - o Holiday Food Baskets (8 families) – school support required- flyer to follow Dec 6th
 - o Children’s Bazar – shopping for all students (no fundraising) Junior Campus Dec 16th
 - o Children’s breakfast & visit with Santa (fully funded by H&S) Jr. Campus on Dec 23rd

APPENDIX 3
Daycare

The October 26 & November 1 ped days went very well; our next ped day is on November 24

We are having a workshop with “Nous les Arts” called “Our friend the trees”
It will be done in 3 séances of 1 hour each

The Artist: create a beautiful painting with recycled paper

The Little Genius: Nature has many secrets let’s try to understand some of them in our interactive workshop

The Athlete: The gym becomes a forest of many possibilities

The cost will be \$10.00 daycare fees
 \$15.00 activity fees

However daycare will be paying \$3.00

Total for parents will be \$22.00

APPENDIX 4

Teachers' Report

Many students in grades 4-6 (3 buses) participated in the Cross Country run at Morgan's Arboretum on October 19th. The weather was beautiful & the school was well represented

The Grade 5's took a trip to Ottawa on October 25th. Everyone participated in the trip. The students had a great time & even had the opportunity to meet our Member of Parliament, Francis Scarpaleggia

Halloween activities took place in the Cycle 3 classrooms. The students went from class to class (Grade 5's visited the Grade 5 classrooms & Grade 6 visited the Grade 5 classrooms), doing different organized activities

The first graduation committee meeting was held Monday, November 7th. Sub-committees were formed & planning is underway. The graduation ceremony will be held June 22nd at 12:20 pm

The Remembrance Day assembly will be held on November 10th. Mrs. Choiniere, our spiritual animator, & Homeroom 601 will be animating the ceremony. Miss Evie has been working on songs with the students

We will be meeting parents for the second set of interviews on November 23rd & November 24th

Variety Show practices continue. The show will be held November 30th

The date & location for Math Olympics has been confirmed. The competition will be held December 8th at Riverdale high school. The event begins at 5:30 pm & ends at 9:00 pm. Transportation is provided by the parents of the students involved

The Grade 6 students will be helping with the intramurals (Grade 3 & 4). They will be taking of the roles of coaches, scorekeepers & timekeepers

The Holiday Concert will take place December 20th at 12:30 pm

APPENDIX 5 **PRINCIPAL'S REPORT**

Note of Appreciation

Note of appreciation to all our staff for ensuring our school opening was a success and to all the LPBSB Consultants & Support to our school.

Change To The Calendar

December 23rd will be a shorten day, more detail from the school board to come.

School Website

Our school website has been updated. I invite parents to check the site on a regular basis for information & updates <http://sherbrookesr.lpbsb.qc.ca>

Reporting

November 17	First Term Report Card
March 13	Second Term Report Card
June 23	Third Term Report Card

Parent Teacher Interviews

November 23 in the evening & November 24 in the morning

School News

Terry Fox Run/Walk – October 14

We did not reach our goal but what a fabulous effort of over \$6000. Thank you to all involved

Region 2 Ped Day – October 26

All staff will attend a workshop at PCHS:
Looking Back Moving Forward: Thinking in Future Tense!
Keynote speaker: Randolph MacLean

Vaccination November 2nd

For Grade 4 students, was good

November 7

Grade 6 parents meeting for Grad, we had so many parents volunteering this was heartwarming, thank you!

November 10

Remembrance Day Assembly in the afternoon

November 16

25 year of service ceremony at the Board. Mme Nadine Kalas one of our Integration Aid has been invited

November 22

Assembly for our grade 4 to 6 with our Station 1 Agent socio-communautaire

November 25

Ped day, daycare closed

November 30

Sherbrooke Academy Senior's first annual Variety Show for Grade 5 & 6

December 3

Sherbrooke Academy's first annual Holiday Fair at the Sr. Campus organized by Home & School

December 8

Sherbrooke Academy's first presence at the Board Annual Math Olympic at Riverdale